

The Mount Vernon City Council met November 21, 2016 at the Mount Vernon City Hall Council Chambers with the following members present: Roudabush, Tuerler, Wieseler, Christensen and Rose.

**Call to Order.** Mayor Jamie Hampton called the meeting to order at 6:30 p.m. and announced one change to the agenda; Item #J-7 is tabled.

**Agenda Additions/Agenda Approval.** Motion to approve the amended Agenda made by Rose, seconded by Wieseler. Carried all.

**Consent Agenda.** Motion to approve the Consent Agenda made by Christensen, seconded by Rose. Carried all.

Approval of City Council Minutes – November 7, 2016 Regular Council Meeting.

### Resolutions for Approval

Resolution #11-21-2016A Approving FY 2017 Transfers to Debt Service, General, Project, and Depreciation Funds. This resolution approves transfers that are done on a yearly basis. The transfers cover project costs, are PILOT transfers and transfers into depreciation funds. They were approved during the budget process. Motion to approve Resolution #11-21-2016A made by Rose, seconded by Wieseler. Roll call vote. Motion passes 5-0.

Resolution #11-21-2016B Certifying TIF Debt Incurred in CY 2016 for FY 2018 to the Linn County Auditor. Larry Burger, Speer Financial, provided Council with the yearly updated TIF report. This report summarizes the outstanding bonds the City has and what funds they paid are out of. The TIF certification request for FY18 is currently slated at \$600,000.00. In order to keep the asking consistent from year to year included in the report is a request for two amounts associated with the 2007 GO bond. Motion to approve Resolution #11-21-2016B made by Tuerler, seconded by Rose. Motion passes 5-0.

### Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims List made by Wieseler, seconded by Tuerler. Carried all.

AIRGAS INC	SUPPLIES-PW	955.99
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	3,199.92
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	2,422.36
ALLIANT IES UTILITIES	ENERGY USAGE-POOL	905.66
ALLIANT IES UTILITIES	ENERGY USAGE-P&A	653.04
ALLIANT IES UTILITIES	ENERGY USAGE-RUT	407.12
ALLIANT IES UTILITIES	ENERGY USAGE-FD	221.03
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	181.59
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	146.47
ALLIANT IES UTILITIES	ENERGY USAGE-KMVL	89.47
ALLIANT IES UTILITIES	ENERGY USAGE-PD	77.15
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	23.67
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,148.34
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	478.12
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	49.93

ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	43.04
ALLIANT IES UTILITIES	ENERGY USAGE-EMA	36.96
ALLIANT IES UTILITIES	ENERGY USAGE-CEM	16.97
ARAMARK	RUGS-FD	82.85
BATTERIES PLUS	SUPPLIES-PD	69.45
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-P&A	1,275.00
BRADY LANHAM	NEW BREAKERS/SHOP-RUT	235.00
BROWN SUPPLY COMPANY	STAINLESS LINK SEAL-SEW	498.75
BROWN SUPPLY COMPANY	GATE VALVE-RUT	63.67
BURROUGHS, RICHARD	CEMETERY MAINT	3,085.00
BUSER, ROBERT M	LODGING REIMB-EMA	112.00
CAMPBELL SUPPLY CEDAR RAPIDS	WINTER GLOVES-RUT	240.80
CENTURY LINK	PHONE CHARGES-PD	36.90
CENTURY LINK	PHONE CHGS-P&A	500.46
CENTURY LINK	PHONE CHGS-PD	114.13
CENTURY LINK	PHONE CHGS-FD	106.99
CENTURY LINK	PHONE CHGS-SEW	92.17
CENTURY LINK	PHONE CHGS-WAT	53.14
CENTURY LINK	PHONE CHGS-RUT	51.14
CENTURY LINK	PHONE CHGS-POOL	43.90
CHRIS NOSBISCH	MILEAGE-P&A	39.96
CLIA LABORATORY PROGRAM	MEDICAL SUPPLIES-FD	75.00
COMMUNITY DEVELOPMENT GROUP	VIDEO TOUR PROJECT	500.00
DARIN LUNECKAS	GIRLS BB REFUND-P&REC	45.00
DEWELL, MARSHA	MILEAGE-P&A	16.20
EVIDENT INC	PROCESSING SUPPLIES-PD	263.01
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
GOODLOVE, NATHAN	FIRE CHIEF PAY-FD	416.67
HAWKEYE FIRE & SAFETY CORP	EXTINGUISHER MAINT-FD	65.87
HAWKEYE READY MIX	CONCRETE/SHOP PATCH-RUT	157.11
HILLS BANK & TRUST COMPANY	2015 GOWTP IMPROVEMENT PROJECT	3,206.75
IOWA CODIFICATION INC	CODE UPDATES-P&A	391.00
IOWA DEPT AGRICULTURE AND LAND	APPLICATOR LICENSE-PW	15.00
IOWA ONE CALL	LOCATES-WAT,SEW	47.70
IOWA SOLUTIONS INC	COMPUTER-WAT,SEW,SW	1,660.01
IOWA STATE UNIVERSITY	FSTB CERTIFICATION-FD	25.00
JAY A ARNOLD	REFEREE-P&REC	135.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
JOENA'S SPECIAL NEEDS	UNIFORMS-PD	12.00
JORDAN AXTELL	REFEREE-P&REC	135.00
JORDAN AXTELL	REFEREE-P&REC	85.00
MATRE ARMS & AMMUNITION	TRAINING-PD	630.00
MOEL, STEVE	FUEL-PD	25.00
MOUNT VERNON ACE HARDWARE	BLDG REPAIR-FD	24.47
MOUNT VERNON POLICE RESERVES	SPECIAL EVENTS PAY-PD	7.00
NORTH CEDAR RECYCLING LLC	SHREDDING SERVICE-P&A	158.16
PAYROLL	CLAIMS	53,512.24
PITNEY BOWES	POSTAGE METER RENTAL-ALL DEPTS	141.00
POSTMASTER	FIRST CLASS PRESORT FEE	215.00
ROTO-ROOTER	TELEVISE/JETT LINE-SEW	1,490.00
SAM KRINGLEN	REFEREE-P&REC	135.00

SAM KRINGLEN	REFEREE-P&REC	68.00
SAUTER BATY ASSOCIATES	CONCEPTUAL/PRELIMINARY DESIGN	1,320.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	975.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	480.00
SPRAY-LAND USA	PARTS/BRINE TANK-RUT	135.35
SPRINGER PEST SOLUTIONS CORP	PEST CONTROL-P&A	30.00
STAR	ICE MAKER-FD/LOST I	2,090.00
STATE HYGIENIC LAB	TESTING-SEW	1,537.50
STORM STEEL	F-450/BRUSH BOX-RUT	559.69
TRASH STICKERS INC	TRASH TAGS-S/W	1,215.00
TRAVER, DEAN	KMVL RENT	1,500.00
UNIVERSITY OF LOUISVILLE	CONFERENCE-PD	695.00
VEENSTRA & KIMM INC	WASTEWATER FACILITY PLAN	1,030.00
VEENSTRA & KIMM INC	CITY ENGINEERING GENERAL	735.00
VEENSTRA & KIMM INC	CORNELL SCIENCE BLDG SITE PLAN	162.00
WENDLING QUARRIES	CONCRETE DUMP-S/W	82.50
WEX BANK	FUEL-PD,WAT,SEW	1,009.23
	TOTAL	95,211.60

Discussion and Consideration of Cornell College's West Science Building Site Plan Proposal – Council Action as Needed. Cornell College has submitted a building permit to demolish two homes and complete initial site work for the proposed West Science Building. The site plan needs to be preloaded in order to save Cornell a substantial amount of money. Under the City's zoning code site plans are approved by P & Z and Council. Matt Siders, Zoning Administrator, submitted his written comments and findings as required (Chapter 165, Article 1302) in a report for the Planning and Zoning Commission and City Council. Nobsch said that one of staff's concerns was routes of traffic being used during construction. A meeting was conducted with the contractor and the routes have been established. P & Z made sure that a landscaping plan was included in the plan. Storm water considerations are also included in the plans. Roudabush asked what the capacity of the basin will be. The project manager explained that the basin will be set up to handle the water from the west science building and the west side of the new building for up to a 100 year storm. When asked about the east side runoff Council was told that it has its own basin in front of the loading dock. If there are any discrepancies between now and the start of building Council can review the plans again. Tuerler moved to approve the West Science Building site plan proposal, seconded by Rose. Carried all.

Discussion and Consideration of Video Proposal between the Sun and the City of Mt. Vernon – Council Action as Needed. At a previous meeting staff recommended moving forward with a proposal for The Sun to video City Council meetings. Currently the City is paying \$130.00 per meeting to The Sun for taping and preparing Council meetings for cable television. This price will remain the same for the first year to cover equipment needs but will be reduced to \$75.00 per meeting the following two years. Wieseler asked if there was any data on the number of people that viewed the meetings on cable. Nobsch said that he could not get that information from Mediacom but it can be tracked online. Christensen moved support of this proposal from The Sun, seconded by Wieseler. Carried all.

Discussion and Consideration of a Motion to Set a Public Hearing Date for an Ordinance Amending Chapter 5.13 Residency Requirement of the Mt. Vernon Municipal Code - Council Action as Needed. Nobsch explained that the setting date would be the next council meeting date, December 5, 2016. The residency requirement will change from the current to the State of Iowa. Motion to set the Public Hearing date for December 5, 2016 made by Rose, seconded by Tuerler. Carried all.

Discussion and Consideration of a Motion to Set a Public Hearing Date for an Ordinance Amending Chapter 151 Trees of the Mt. Vernon Municipal Code – Council Action as Needed. Nobsisch said that this is the start of the process to bring tree maintenance back to the City. When asked if the City has the equipment to do this Nobsisch said that we do have the majority of equipment but will purchase some safety equipment. Motion to set the Public Hearing for December 5, 2016 made by Rose, seconded by Tuerler. Carried all.

Discussion and Consideration of Approving the Establishment of a Mt. Vernon Housing Committee and Identifying Council Goals and Objectives for said Group – Council Action as Needed. One of Council's goals has been the formation of a housing committee. Staff outlined a proposed makeup and possible action items for a seven or nine member group. Christensen asked why this would be a committee instead of a commission. Nobsisch replied that a committee could make recommendations to council and it's the general level of power that is associated with one or the other. Christensen said that he has seen many committees die but commissions live on. Nobsisch said how extensive the council wants this group to be would dictate whether it is a committee or a commission. Rose said that one concern he had with the initial setup was that four proposed members in the seven member group could have financial stakes in the decisions that they are making. Nobsisch said that this group would deal with problems. Some points of review they could deal with would be housing needs, incentive packages, rentals and obstacles of development. Tuerler agreed with Christensen; it should be a commission and set forth by ordinance. Council was in agreement that it should be nine members. Nobsisch said that he would draft an ordinance based on nine members and because of his background and experience he would like to be the staff liaison.

Discussion and Consideration of Request for Proposals (RFP) for Architecture Services for the Proposed Mt. Vernon Community/Recreation Center Project – Council Action as Needed. Tabled.

Discussion and Consideration of Tower Lease Proposal – Council Action as Needed. Landmark Dividend has approached the City with a proposal whereas they would purchase the City's cell leases for \$600 - \$800,000.00. This represents a buyout of 20 to 35 years. The current leases generate over \$65,000.00 a year in revenue. Landmark Dividend is proposing a cash buyout of less than \$0.50 on the dollar. Staff is recommending against such action but because of the dollar amount involved wanted Council to weigh in on. Council took no action.

Discussion and Consideration of Preliminary Plans and Specifications of the Highway 30 Trail Project – Council Action as Needed. V&K has provided preliminary plans and specs for the Hwy 30 Trail Project which would run from the 10<sup>th</sup> Ave roundabout to Casey's. This project was identified as part of a larger bio swale project and initial numbers at the time suggested it could be completed for about \$100,000.00 to be paid from LOST III. Preliminary costs today are almost twice the original amount, about \$200,000.00. This is about three years' worth of LOST III Trails money. Staff recommends that this project be done at a later time. IDOT has said that they are going to hand over old Hwy 30 to the City when the bypass is complete. At that time perhaps there could be an agreement whereas either they (IDOT) fix Hwy 30 or negotiate a dollar amount so that we would fix Hwy 30. Rose asked if the City has to take it. Dave Schechinger said that he has asked that very question and was told that their plans were to turn it over to the City. Christensen asked if the city attorney could be consulted on whether or not the City has a choice. Parks and Rec Board will be asked to replace this with other trail projects.

Discussion and Consideration of a 28E Contractual Agreement for Law Enforcement Services – Council Action as Needed. Chief Doug Shannon said that because Lisbon is down to one officer they have asked

Mount Vernon to take a more rapid approach at looking at the 28E Agreement that they have been discussing for some time now. Lisbon is looking at 20 hours of coverage per week compensated at \$40.00 per hour. This will not increase Mount Vernon's need for additional staffing. Under this agreement Mount Vernon would patrol, take enforcement action and respond to Lisbon calls but Mount Vernon will still be the priority and taken care of first. There is language in the 28E that if the 20 hours are used and there is an emergency MV will still respond and Lisbon will be billed as needed. The 28E that is currently in place only allows MV to respond to emergency situations. Lisbon is currently running an ad for an officer. Nobsisch said that it could be in both communities best interest to start the process in this manner; Lisbon will see how MV operates and can decide if they want to be a part of that in the future. Nobsisch instructed Council that they are approving the 28E agreement as written; any changes Lisbon may make at their meeting next week will be brought back for approval. Chief Shannon explained that if Lisbon has an officer on duty and a Mount Vernon officer is assisting this service would fall under the mutual aid agreement. This agreement takes effect when Lisbon does not have an officer physically on duty. Tuerler motioned to approve the 28E Contractual Agreement for Law Enforcement Services for Lisbon, seconded by Roudabush. Carried all.

### **Reports to be Received/Filed**

Mt. Vernon Police Report. There were four collisions in October and 30 reported incidents. Officers assisted the US Secret Service and Marion PD-K9 providing security for Bill Clinton's visit to Cornell College. Chief Shannon educated students in the MVHS Criminal Justice classes, attended the Leadership breakfast on 10-6-2016, was a member of the Judges Panel for the Chili cook off and, along with Officer Moel attended training at the Linn County Sheriff's office on "Blue Courage". Officer worked a total of 4 hours of extra traffic enforcement in October.

Mt. Vernon Public Works Report. Snow fence has been installed near the intersection of 10<sup>th</sup> Avenue SW and Palisades Road and Scobey Road. Crews have begun making brine that will pretreat the streets before a winter storm. The City was able to purchase a used brine making unit and three holding tanks from the IDOT.

Mt. Vernon Parks and Rec Report. All of the parks and their facilities have been winterized. A Trees Forever grant was submitted. Girls' basketball is in full swing. The 2016 pool report will be presented soon.

### **Discussion Items (No Action)**

Capital Improvements Plan. Discussions continued regarding plan projects and financing. Nobsisch was asked at a previous meeting about sidewalk assessments. In talking with a previous City engineer Nobsisch reported that the assessments were never done. As a suggestion for financing if the City were to adopt a franchise fee a portion collected could be earmarked for the Sidewalk Project.

### **Reports of Mayor/Council/Administrator**

City Administrator's Report. Staff attended the budget workshop conducted by the Iowa League of Cities. City Hall will be closed Thursday and Friday, November 24-25, 2016 for the Thanksgiving holiday. The City received an anonymous donation of \$1,500.00 to purchase the hanging baskets for downtown.

Adjournment. As there was no further business to attend to the meeting adjourned, the time being 8:11 p.m. November 21, 2016.

Respectfully submitted,  
Sue Ripke  
City Clerk