

COLE LIBRARY BOARD OF TRUSTEES MINUTES NOVEMBER 17, 2015

The Russell D. Cole Library Board of Trustees met on November 17, 2015, in the Byerly Room.
Present: Cathy Boggs, Deb George, Ryan Reinhart, Tracy Louwagie, Paul Waelchli, Bob Meeker

- I. The meeting was called to order by President Deb George at 8:31 a.m.
- II. The minutes were reviewed and approved.
- III. REPORTS and ON GOING BUSINESS:
 - A. PRESIDENT: We made some general comments on the status of libraries in our area. Circulation numbers tend to be lower but the “library story” is not just in circulation but also in events attended and in meeting the needs of the community.
 - B. PUBLIC LIBRARIAN:
 1. Phase one of the elementary student tours of the library are complete. Now we need to focus on getting the students to remember to return the books they checked out.
 2. Phase two: In December, Cathy will go to the elementary school and ask students to make a wish list of books they would like have in the library. They will be notified when the requested books arrive.
 3. Cole Library now has a “Coloring Station” given the current trend in the popularity of coloring.
 4. Cathy attended a summer reading workshop. The theme for this year is “Ready, Set, Read”.
 - C. LIBRARIAN:
 1. Reviewed the budget figures.
- IV. MAJOR BUSINESS:
 - A. Five Year Survey:
 1. We finalized the survey form.
 2. We will send the survey out through the city mailing, as in the past.
 3. This year there is an option to complete the survey on line.
 4. This survey is a tool to help us analyst library use but is also important in helping us assess whether we are meeting our FIVE YEAR PLAN goals.
 - B. Board members are asked to think about what we would like to see as goals for the next five years.
 - C. Next meeting will be Tuesday, December 15, 2015 in the Byerly Room.
 - D. Meeting adjourned at 9:34 a.m.

Respectfully submitted;
Bob Meeker