

MINUTES  
MOUNT VERNON CITY COUNCIL  
NOVEMBER 17, 2014

The Mount Vernon City Council met November 17, 2014 at the Mount Vernon City Hall Chambers with the following members present: Roudabush, Taylor, Thompson, Niemi, and Hampton.

1. Call to Order. At 6:30 p.m. Mayor James Moore called the meeting to order.
2. Approval of Agenda. Motion made by Hampton to approve the agenda, seconded by Niemi. Carried all.
3. Consent Agenda. Motion made by Hampton to approve the Consent Agenda, seconded by Niemi. Carried all.
  - a. Approval of minutes of November 3, 2014.
  - b. Claims for approval.

AIRGAS INC	CYLINDER RENTAL FEE	RUT,WAT,SEW	25.95
ALLIANT IES UTILITIES	ENERGY USAGE	WAT	2,723.64
ALLIANT IES UTILITIES	ENERGY USAGE	P&A	592.37
ALLIANT IES UTILITIES	ENERGY USAGE	RUT	359.12
ALLIANT IES UTILITIES	ENERGY USAGE	FD	237.91
ALLIANT IES UTILITIES	ENERGY USAGE	P&REC	167.47
ALLIANT IES UTILITIES	ENERGY USAGE	P&A	102.91
ALLIANT IES UTILITIES	ENERGY USAGE	POOL	83.08
ALLIANT IES UTILITIES	ENERGY USAGE	ST LIGHTS	63.22
ALLIANT IES UTILITIES	ENERGY USAGE	KMVL	51.33
ALLIANT IES UTILITIES	ENERGY USAGE	EMA	19.74
ALLIANT IES UTILITIES	ENERGY USAGE	SEW	3,427.96
ALLIANT IES UTILITIES	ENERGY USAGE	STREET LIGHTS	2,994.57
ALLIANT IES UTILITIES	ENERGY USAGE	STREET LIGHTS	144.76
ALLIANT IES UTILITIES	ENERGY USAGE	SEW	118.57
ALLIANT IES UTILITIES	ENERGY USAGE	EMA	37.12
ALLIANT IES UTILITIES	ENERGY USAGE	STREET LIGHTS	32.53
ALLIANT IES UTILITIES	ENERGY USAGE	CEM	18.14
ALTORFER INC	TRANSFER SWITCH,GEN	SEW	5,962.00
ARAMARK	RUGS	FD	50.00
ARBEIT CONSTRUCTION COMPANY	ELECTRICAL TRENCH	3RD AVE TO NEW LIGHT	912.90
BALICEK, RITA	CLEANING SERVICE	P&A	87.50
BALICEK, RITA	CLEANING SERVICE	P&A	62.50
BARCO MUNICIPAL PRODUCTS INC	GUTTER BROOM	PW	256.33
BARNYARD SCREEN PRINTER LLC	SUPPLIES/TSHIRTS	P&REC	676.000
BAUER BUILT TIRE - CEDAR RAPIDS	VEHICLE MAINT	PW	858.60
BENHART, SHERRIE	CLEANING SERVICE	P&A	87.50
BENHART, SHERRIE	CLEANING SERVICE	P&A	62.50
BROWN PLUMBING COMPANY	WATER LINES,ELLIOTT	P&REC	3,500.00
CAMPBELL SUPPLY CEDAR RAPIDS	LEVEL,HAMDR	PW	502.00
CAMPBELL SUPPLY CEDAR RAPIDS	HAMM DR, TORCH	WAT,SEW	308.04
CARQUEST OF LISBON	VEHICLE MAINT	RUT,WAT,SEW	1,020.51

CEDAR RAPIDS TIRE	EQUIP MAINT	RUT	88.55
CENTRAL IOWA DISTRIBUTING	EQUIPMENT,SUPPLIES	ALL DEPTS	81.40
CENTURY LINK	PHONE CHARGES	PD	50.30
COMMUNITY DEVELOPMENT GROUP	AUDIO TOUR CONTRACT	MVHPC	500.00
CR SIGNS INC	SIGNS	PARKS,WWTP	3,980.00
CUSTOM HOSE & SUPPLIES INC	VEHICLE REPAIR	FD	18.92
ECICOG	COMPREHENSIVE PLAN		361.00
ESCO ELECTRIC COMPANY	REPAIR PARK LIGHTS	P&REC	977.64
GALLS INC	UNIFORMS	PD	7.23
GARY'S FOODS	SUPPLIES	P&REC,WAT,FD	20.73
GAZETTE COMMUNICATIONS	ADS/PUBLICATIONS	P&A	326.40
GEHRKE, TODD	MEMBERSHIP	PD	100.00
GOODLOVE, NATHAN	FIRE CHIEF PAY	FD	416.67
HAWKEYE READY MIX	CURB AT SHEPLEYS	RUT	254.72
INDUSTRIAL TECHNICAL SUPPORT	THERMO SCANNING SERVICE	SEW	990.00
INTERSTATE ALL BATTERY CENTER	EQUIP REPAIR	FD	160.80
INTOXIMETERS	SUPPLIES	PD	225.00
IOWA DNR	EXAM APPLICATION	WAT,SEW	90.00
IOWA LEAGUE OF CITIES	BUDGET WORKSHOP	ALL DEPTS	105.00
IOWA ONE CALL	LOCATES	WAT,SEW	76.50
IOWA PRISON INDUSTRIES	SIGNS	RUT	635.80
IOWA SOLUTIONS INC	COMPUTER MAINT	PW	862.50
IOWA SOLUTIONS INC	COMPUTER MAINT	P&A	560.00
IOWA SOLUTIONS INC	COMPUTER MAINT	PD	312.50
IOWA SOLUTIONS INC	SOFTWARE SUPPORT	PD	115.00
JOHN DEERE LANDSCAPES	DOW FLAKE	RUT	1,383.80
KONICA MINOLTA BUSINESS SOLUTIONS	MAINT PLAN/COPIES	ALL DEPTS	448.30
LANGES SINCLAIR SERVICE	VEHICLE MAINT	PD	20.00
LANGES SINCLAIR SERVICE	FUEL	FD	9.96
LINN COUNTY SECONDARY ROAD DEPT	WILLOW CREEK RD/BRIDGE	RUT	2,053.15
LYNCH FORD	VEHICLE MAINT	RUT	5.30
MONTICELLO EXPRESS	SUPPLIES	PD	153.00
MOORE, JAMES	MONTHLY MILEAGE	P&A	166.32
MOUNT VERNON ACE HARDWARE	SUPPLIES,TOOLS,MAINT	ALL DEPTS	2,139.79
MOUNT VERNON ACE HARDWARE	SUPPLIES	FD	342.89
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS	ALL DEPTS	1,411.40
MOUNT VERNON LISBON SUN	CABLE TV/ONLINE	KMVL	260.00
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS	P&REC	326.25
MUTUAL WHEEL COMPANY	VEHICLE REPAIR	FD	59.15
MYSAK TRANSMISSION	VEHICLE REPAIRS	PD	2,524.00
PACE SUPPLY	SEED	7TH STREET RECON	3,406.80
PAYROLL	ALL DEPTS		52,852.89
PITNEY BOWES	POSTAGE METER RENTAL	ALL DEPTS	141.00
RADIO COMMUNICATIONS CORP	VEHICLE REPAIRS	PD	81.69
RATHJE CONSTRUCTION	2014 7TH ST RECONSTRUCTION	LOST II	185,293.29
ROTO ROOTER	CRAWLER CAMERA	SEW	480.00
ROTO-ROOTER	6TH ST/7TH AVE NW		1,050.00
SCHIMBERG COMPANY	SUPPLIES	WAT	534.32
SHEPLEY PHARMACY	VACCINES,SUPPLIES	ALL DEPTS	319.26
SHEPLEY PHARMACY	RUBBER BANDS	PD	4.74

SHERWIN WILLIAMS CO.	CROSSWALK PAINT	RUT	105.95
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES	P&A	2,223.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES	P&A	1,660.00
SPEER FINANCIAL INC	TIF REPORT	P&A	350.00
SPRINGER PEST SOLUTIONS CORP	PEST CONTROL	P&A	30.00
ST LUKE'S CENTER FOR OCCUPATION	DRUG TESTING	RUT	37.00
ST LUKE'S WORK WELL SOLUTIONS	DRUG TEST	RUT	15.45
STAR EQUIPMENT LTD	EQUIP MAINT	RUT	17.84
STATE HYGIENIC LAB	TESTING	SEW	1,618.00
STETSON BUILDING PRODUCTS INC	SIDEWALK ADA BOARDS		613.40
STREB CONSTRUCTION	HWY 30 CORRIDOR IMPROV		12,011.40
SUMMIT SUPPLY CORP	DOG BAGS	ANIMAL CONTROL	104.00
TERRACON CONSULTANTS INC	7TH STREET RECONSTRUCTION	TESTING	921.50
THOMPSON TRUCK & TRAILER INC	VEHICLE REPAIR/215	FD	33.89
TREASURER STATE OF IOWA	SALES TAX	ALL DEPTS	3,848.00
US CELLULAR	CELL PHONE	PD	116.17
WAPSI WASTE SERVICE	GB,RECY,LEAF	SW	22,482.94
WATCH GUARD VIDEO	IN CAR CAMERA	PD	4,720.00
WATCH GUARD VIDEO	WIRELESS KIT	PD	200.00
WENDLING QUARRIES	BACK LOT BEHIND SALT SHED	RUT	479.29
WENDLING QUARRIES	BRICK REPAIR	FS	47.21
WENDLING QUARRIES	SUPPLIES	P&REC,RUT	483.06
WEX BANK	FUEL	PW,PD	1,798.85
WEX BANK	FUEL	PW	858.69
<b>TOTAL</b>			<b>347,106.37</b>

4. Open forum: each citizen limited to 5 minutes per discussion item.
5. City Administrator and Assistant City Administrator recommendation to promote Marsha Dewell to Deputy Clerk. Discussion and possible action. Beimer informed Council that Marsha Dewell meets all the qualifications, has worked for the City for over 15 years and highly recommended she be promoted to Deputy Clerk. Niemi asked if this opens up a position and if it is going to be filled. Beimer explained that the vacated position will not be filled and the Deputy Clerk position was previously filled by Sue Ripke before she was promoted to Assistant City Administrator. Hampton asked that there be some kind of plan/goals be established along with the promotion. Taylor stated that she thought it was wonderful to see a City employee of 15 years rise in the ranks and attain this through hard work. Niemi moved to approve the recommendation to promote Marsha Dewell to Deputy Clerk, seconded by Thompson. Carried all.
6. Discussion and possible action on Resolution #11-17-2014A: A Resolution Authorizing Review of Disclosure Activities and Participation in the Municipalities Continuing Disclosure Cooperative Initiative Beimer explained that the MCDC initiative is a program of the SEC which allows issuers an opportunity to self-report instances where something said in an official statement (OS) may not have been accurate. If the City has said something in an OS which misstates the City's past record of compliance for continuing disclosure, or is silent when there

has been a past failure in compliance for continuing disclosure, then the City may (but is not required to) participate in the MCDC initiative. Although this is voluntary a resolution needs to be passed and submitted prior to December 1, 2014. Beimer continued saying the City has never misrepresented any material finds in the Official Statements for bond buyers nor have any of them questioned the City. Beimer feels that it is best to err on the side of caution and consider participating in the voluntary MCDC initiative. Three representatives need to be appointed by Council to confer with Bond Counsel and complete the process. Beimer recommended that Sue Ripke and himself along with one council member be appointed to manage this process on behalf of the City. Taylor asked what this details to which Beimer said that there will be an annual report and audit. Niemi motioned to approve Resolution #11-17-2014A, seconded by Hampton. Roudabush asked if the council member should be included in the motion to which Beimer said they should be. At that time Roudabush volunteered. Niemi amended his motion to approve Resolution #11-17-2014A with Roudabush as the Council liaison, seconded by Hampton. Roll call. Carried all.

7. Discussion and possible action on Resolution #11-17-2014B: A Resolution certifying to County Auditor, TIF debt incurred in CY2014 for FY2016. Beimer explained that this is a yearly requirement due December 1<sup>st</sup> on any applicable TIF projects. It is a resolution certifying to the County Auditor TIF debt incurred in CY2014 to be received in 2016. Motion to approve Resolution #11-17-2014B made by Hampton, seconded by Taylor. Roll call. Carried all.
8. Discussion and possible action on Resolution #11-17-2014C: A Resolution approving annual State Financial Report for FY2014. Beimer said this is also a yearly requirement due December 1<sup>st</sup>. It is basically the same information that can be found in the audit but in a different format. Niemi motioned to approve Resolution #11-17-2014C, seconded by Thompson. Roll call. Carried all.
9. Request from Steve Maravetz to update Council on Mount Vernon Area Arts Council activities. Steve Maravetz, President of the MVAAC, updated Council on their activities and how the support dollars they receive from the City is being spent. Maravetz said they participate in two main events; Chalk the Walk and the Lincoln Highway Arts Festival. Maravetz said there are over 100 practicing artists in the area pay a big role in bringing people to Mount Vernon. Maravetz spoke of their Strategic Plan and Mission. Their focus is adding family events in the upcoming year and thanked Council for their support.
10. Request from Wade Squiers to give update on 2014 Heritage Days. Wade Squiers updated Council on Heritage Days 2014 saying the event broke even this year but if it is to continue the way that it has in the past the City will need to financially contribute because it is no longer a self-sustaining festival. Council was given a spreadsheet showing the income and expenses. The largest "money maker" was the beverage tent with expenses of \$10,563.00 and income of \$15,817.00. Other large expenses included the rides at a cost of \$21,347.00 and the bands and stage cost \$6,600.00. Squiers said that he looked into purchasing insurance in case of a rain out but found it cost prohibitive for \$10,000.00 worth of coverage and a charge of \$2,500.00 for the

three days. Squiers acknowledged and thanked Council for the 2014 support of \$3,000.00 but there will have to be some expense cuts made if the City does not provide more support. Mayor Moore said he did not know how the City can take on any more financially. Hampton asked what the other surrounding towns do; are they losing money too? Squiers said he did not know what they do. Thompson said there are so many fairs that it's not a big deal anymore. Slaton Anthony stated that they have considered many different changes such as adding a car show, moving the date to a different weekend, the rides, the fireworks; he said everything is on the table. He continued saying that this is the one event that is for the community and it will continue but they are putting everyone on notice that everything is on the table and at some point they may have to ask for funds to continue or else cuts will have to be made. If Council does not want to see any cuts made then it will need financial support. Taylor asked what Council could do for them tonight? Squiers said they would like the City to take on the fireworks and possibly insurance. Taylor said that her family enjoys Heritage Days immensely and it has become a reunion weekend for many families. She thought the City should take over the fireworks expense but was not so sure about the insurance costs; it costs a lot and it may not be needed. Hampton asked the question because there isn't any income from the fireworks would those dollars be better utilized spent on something that makes a profit? Niemi said the biggest risk is the rides. A rain out would put them significantly "in the hole". Niemi asked the question if there weren't any rides there would be more space to do something else; had anyone put any thought into what that could be? Anthony asked that if they do away with the rides how will that affect the approximately \$12k they receive in donations. It could be a problem that they wouldn't know about until it's too late. Niemi said that getting the numbers out to the public is a good first step and see what they want; they need to decide what Heritage Days is to them. Hampton suggested a DJ be considered instead of bands. Niemi said the event should be moved to one of the parks because of the disruption to the downtown businesses. Hampton asked that the committee bring forth a recommendation.

11. Staff recommendation to purchase new server for City Hall and defray cost until start of FY2016. Three main reasons were explained as to why the City's server should be upgraded now. Those reasons are: the current server is out of space, the old server is five years old and no longer under warranty and the final reason is that Microsoft is discontinuing support as of July 1<sup>st</sup>, 2015 and no longer providing security updates. The quote given was for \$11,079.00 from Iowa Solutions. Niemi said that we should consider increasing the storage capacity to 2 TB of space. Hampton motioned to approve the purchase of a new server and defray the cost until the start of FY16 per staff recommendation. Niemi suggested raising the storage space to at least 2 TB. Hampton amended his motion to approve the purchase of the new server and defray the costs until FY16 per Niemi's recommendation to increase the space to at least 2TB, seconded by Niemi. Carried all.
12. Police Chief Report. The MVPD partnered with Lynch Ford and held a child safety seat check on September 15<sup>th</sup>. Officer Gehrke was on hand to inspect and assist with the proper installation of child seats. Officers conducted 16 hours of overtime enforcement during October. Sgt. Shannon and Officer Kelley attended the Law Enforcement Intelligence Network conference

which covers a wide variety of investigation related issues and reviews high profile cases. The department held their low light weapons qualification at the Cedar Rapids Police Department range. Officers completed day and low light qualifications as well as Taser review and discharge for target assessment and probe placement. Sgt. Shannon applied for funding for an additional AED. Walmart provided \$700.00 towards a new AED; total cost is \$1,295.00.

13. Parks and Recreation Director Report. New park signs for Nature, Bryant and Underhill Skate Park have come in. Linn County Public Health representatives were in the City on October 30<sup>th</sup> for a final assessment for the Transformation Grant. All park facilities have been winterized and shut down for the winter. The P & Rec Board will be sending out a questionnaire to Council in regard to the Master Parks Plan. Girls BB has started. Park and Rec will participate in Shop Small Saturday by providing a family activity at First Street Community Center from 2-4:00 p.m. on Saturday November 29<sup>th</sup>. Magical Night will take place on December 4<sup>th</sup>. Park & Rec will host cookie decorating from 4:30 – 7:30 p.m. at the First Street Community Center library.
14. Jim Thompson to present update on Main Street Marketing Analysis. Jim Thompson told Council that Mount Vernon is 1 of 52 towns that are in an elite group that call themselves Main Street Iowa. The Main Street Marketing Analysis document that was provided at no cost to the City is valued at about \$40k. Thompson, who has done several of these for other towns, praised the Mount Vernon group. Thompson said the average age in Mount Vernon is extremely low at 29 years old. Thompson continued saying he is concerned about the lack of available housing and asked if there is a housing task force in Mount Vernon. Matt Siders stated that there is talk in the Comprehensive Plan of a housing authority. Thompson said that there has to be a way to get more households in the community because people want to live here.
15. City Engineer Projects Update. City Engineer Dan Boggs said that his main focus has been on getting 7<sup>th</sup> Street NW completed. He still has some work to do on the Hwy 30 roundabout project. Dave Schechinger of Veenstra & Kimm summarized the projects they are working on. Those projects are 3<sup>rd</sup> & 5<sup>th</sup> NW Avenue reconstruction, Lisbon Road overlay, Bryant Park well, Water plant filter, generator air quality permits, WWTP permit, Sewer rehab/replacement projects, and the 1<sup>st</sup> Street Wagon Pass. A complete report can be viewed on the City's website or at City Hall.
16. Old Business. None
17. New Business. None
18. Discussion of strategy for collective bargaining with both bargaining units. Possible closed session pursuant to Iowa Code Section 20.17. Hampton made a motion to go into closed session, Taylor seconded. Roll call vote. Carried all. The time being 8:30 p.m. Motion made by Niemi, seconded by Hampton to come out of closed session. Roll call vote. Carried all. No action taken.

As there was no further business to attend to the meeting adjourned, the time being 9:12 p.m.,  
November 17, 2014.

Respectfully submitted,  
Sue Ripke  
City Clerk

Reviewed and approved  
Michael R. Beimer  
City Administrator