

The Mount Vernon City Council met October 3, 2016 at the Mount Vernon City Hall Council Chambers with the following members present: Roudabush, Christensen, Tuerler, Wieseler and Rose.

**Call to Order.** Mayor Jamie Hampton called the meeting to order at 6:30 p.m.

**Agenda Additions/Agenda Approval.** Motion to approve the Agenda made by Wieseler, seconded by Rose. Carried all.

**Communications: Peter Fisher - Iowa Policy Project (minimum wage).** Peter Fisher explained that the Iowa Policy Project studies economic and environmental issues. The minimum wage increase is something they have been looking at for some time now. It has been nine years since the wage has been increased and it has lost a lot of its value to inflation. The study found that 80% of those that make minimum wage are over the age of 20 and are full time workers. Putting it (the increase) into perspective, Fisher said that it would take 10–13 cents out of every dollars sale; a 5% increase in sales would cover the increase. Wieseler said that he contacted Cornell College who said they were in favor of the increase. Also contacted was Denny Dietrich, Gary's Foods. Dietrich said they already pay over minimum wage.

**Consent Agenda.** Motion to approve the Consent Agenda made by Rose, seconded by Wieseler. Carried all.

Approval of City Council Minutes – September 19, 2016 Regular Council Meeting  
Approval of Liquor License – Big Creek Market

### **Public Hearing**

Public Hearing on an Ordinance to Adopt Chapter 26 CDG Director of the City of Mt. Vernon Municipal Code. Mayor Hampton declared the Public Hearing open. Stephanie West, member of the CDG Board, said that the Board and CDG investors fully support the Ordinance. The CDG bylaws are currently under review. It was found that this ordinance, as it stands, will not affect the bylaws. Wieseler asked, as a shared position, has Lisbon weighed in on this? West replied that there are members on the board from Lisbon and were fully involved in their decision. Kate Rose, president of the CDG, spoke to the Lisbon City Council. West added that Lisbon is pursuing its own Main Street role and if that happens they would have to hire their own executive director.

Close Public Hearing – proceed to F-2 Mayor Hampton closed the Public Hearing.

### **Ordinance Approval/Amendment**

An Ordinance to adopt Chapter 48 Social Host of the City of Mt. Vernon Municipal Code.

Motion to approve second reading and proceed with third and final reading/or suspend rules and proceed to final reading (*Tabled September 19, 2016, will need a motion to remove from table before discussion*).

Mayor Hampton explained that this item is currently tabled and will need a motion to remove from table before any discussion takes place. Tuerler motioned to remove from table, seconded by Wieseler. Roll call vote 5-0. Council was provided with the latest version of the ordinance. City Attorney Robert Hatala was present to answer questions. Tuerler made a motion to approve the second reading, seconded by Rose. Hatala pointed out that his last version included exemption #6, "This ordinance does not apply to residence halls located directly on any college or university campus". When asked if the motion includes that Tuerler replied "yes". Tuerler moved to approve the second reading as amended by the city attorney to include exemption #6. Hatala added that since the first reading there was an additional exemption (#5) that says

“This ordinance shall not apply to a landlord or manager”. Tuerler said he would also like to add this to his motion, seconded by Rose. Roll call vote. Motion passes 5-0.

An Ordinance to Adopt Chapter 26 CDG Director of the City of Mt. Vernon Municipal Code.  
 Motion to approve first reading and proceed with second reading/or suspend rules and proceed to third and final reading. Nosbisch pointed out the average tenure of a Main Street employee is 2 - 2.9 years.  
 Roudabush made a motion to approve an Ordinance to Adopt Chapter 26 CDG Director of the City of Mount Vernon Municipal Code, seconded by Wieseler. Roll call vote. Ordinance passes 5-0. Motion to suspend the rules and proceed to third and final reading of adopting Chapter 26 CDG Director of the City of Mount Vernon made by Tuerler, seconded by Roudabush. Roll call vote. Rules suspension passes 5-0.

**Resolutions for Approval**

Resolution #10-3-2016A Approving the Urban Renewal Report for Fiscal Year 2016. Nosbisch explained that this is a State required report. It tracks where TIF dollars are going, what they are used for; making sure it is being used for its intended purpose. Motion to approve Resolution #10-3-2016A made by Tuerler, seconded by Roudabush. Roll call vote. Resolution #10-3-2016A passes 5-0.

Resolution #10-3-2016B Approving the Disposal of City Owned Property. A list of equipment and furniture can be viewed on the City’s website. Tuerler motioned to approve Resolution #10-3-2016B, a resolution approving the disposal of City owned property, seconded by Rose. Roll call vote. Resolution #10-3-2016B passes 5-0.

**Motions for Approval**

Consideration of Claims List – Motion to Approve. Wieseler motioned to approve the Claims List as presented, seconded by Tuerler. Carried all.

ALLIANT IES UTILITIES	ENERGY USAGE-SEW	4,363.69
ALLIANT IES UTILITIES	ENERGY USAGE-WAT	1,103.28
ALLIANT IES UTILITIES	ENERGY USAGE-ST LIGHTS	151.23
ALLIANT IES UTILITIES	ENERGY USAGE-SEW	29.61
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	29.02
ALLIANT IES UTILITIES	ENERGY USAGE-P&REC	347.18
ALTORFER INC	EQUIP MAINT-WAT,SEW	290.14
ALTORFER INC	GEN MAINT-WAT,SEW	112.50
ARCH CHEMICALS INC	CHEMICALS-POOL	445.24
BAUMAN AND COMPANY	UNIFORMS-PW	132.85
BORST BROS. CONST. INC	GARY’S ENTRANCE-RAB	1,670.09
BRADLEY HAUGE CPA	PROFESSIONAL SERVICES-P&A	6,145.00
BURROUGHS, RICHARD	CEMETERY MAINT	2,290.00
BUSER, ROBERT M	TORCH,BOOTS-EMA	286.03
CCP INDUSTRIES	VEST-FD	16.01
CENTURY LINK	PHONE CHGS-P&A	497.32
CENTURY LINK	PHONE CHGS-PD	113.02
CENTURY LINK	PHONE CHGS-FD	107.09
CENTURY LINK	PHONE CHGS-SEW	92.34
CENTURY LINK	PHONE CHGS-WAT	53.24
CENTURY LINK	PHONE CHGS-POOL	43.95
CHRIS NOSBISCH	MILEAGE-P&A	362.34
COGRAN SYSTEMS	ONLINE REGISTRATION FEES-P&REC	374.00
COMMUNITY DEVELOPMENT GROUP	EDUCATION-ECON DEV	675.00
CUMMINS CENTRAL POWER LLC	OIL-WAT,SEW	423.04
CUMMINS CENTRAL POWER LLC	GEN MAINT-WAT,SEW	159.48
CUSTOM HOSE & SUPPLIES INC	HOSE/FLUSH HYDRANTS-WAT	235.02

E & F PAVING COMPANY	INTERSECTION/7TH ST & 5TH AVE NW	5,885.00
ELECTRONIC ENGINEERING CORP	INFORMATION SYSTEMS-PW	319.60
ESCO ELECTRIC COMPANY	O.R.L.S. PHASE MONITOR RELAY	394.30
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	120.00
GALLS INC	UNIFORMS,EQUIP-PD	729.48
GARY'S FOODS	SUPPLIES-P&A	3.79
GEHRKE, TODD	MEMBERSHIP-PD	100.00
GORDON LUMBER COMPANY	BLDG SUPPLIES-TD,RUT,P&REC	331.95
GROUP SERVICES INC	INSURANCE-ALL DEPTS	25,481.06
HAWKEYE READY MIX	SIDEWALK REPAIR-RUT	104.74
HDC	SUPPLIES-P&A	224.24
IA ASSOC OF MUNICIPAL UTIL	TRAINING-PW	99.00
IDNR	ANNUAL WATER USE FEE	66.00
INTEGRITY SALES INC	POT HOLE BROOM-RUT	97.90
IOWA ASSOC OF MUNICIPAL UTILITIES	MEMBERSHIP-PW	856.99
IOWA CODIFICATION INC	CODE UPDATES-P&A	450.00
IOWA LAW ENFORCEMENT ACADEMY	TRAINING-PD	150.00
IOWA SOLUTIONS INC	DBR BACKUP-ALL DEPTS	350.00
IOWA SOLUTIONS INC	QRTLY MAINTENANCE-ALL DEPTS	150.00
JACQUELINE ENGELBRECHT	TEACHING/AQUACISE-POOL	25.00
JAKE COON	REFEREE-P&REC	105.00
JAKE COON	REFEREE-P&REC	45.00
JANDA MOTOR SERVICES	BLOWER REPAIR-SEW	1,673.00
JANDA MOTOR SERVICES	BLOWER REPAIR-SEW	1,204.00
JANDA MOTOR SERVICES	BLOWER REPAIR-SEW	700.00
JANDA MOTOR SERVICES	BLOWER REPAIR-SEW	680.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
JORDAN AXTELL	REFEREE-P&REC	150.00
JORDAN AXTELL	REFEREE-P&REC	60.00
KAYDEN PENDERGRASS	REFEREE-P&REC	75.00
KAYDEN PENDERGRASS	REFEREE-P&REC	45.00
LINN CO-OP OIL CO	FUEL-PW	1,258.90
LINN COUNTY PLANNING & DEVELOPMENT	BLDG PERMIT FEES/INSPECTIONS	2,783.00
M & K DUST CONTROL	DIRT/STUMP FILL-RUT	250.00
MENARDS	ELLIOTT SHED-P&REC	23.28
MIDWEST BREATHING AIR LLC	QRTLY AIR TEST-FD	60.60
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	49.61
MOUNT VERNON BANK & TRUST CO	NSF CHECK-WAT	97.30
MOUNT VERNON POLICE RESERVES	SPECIAL EVENTS-PD	6.34
NICK NISSEN	MILEAGE-PW	285.12
NOLAN HINRICHS	REFEREE-P&REC	105.00
NOLAN HINRICHS	REFEREE-P&REC	45.00
OFFICE EXPRESS	CALENDAR BOOKS,HANGING FOLDERS	172.88
P&K MIDWEST INC	GEN MAINT-FS	86.81
PACE SUPPLY	SEEDING-RUT	239.00
PAYROLL	CLAIMS	1,024.00
PAYROLL	CLAIMS	54,217.14
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	373.71
PRACTICAL SECURITY SYSTEMS	EQUIPMENT REMOVAL-PD	300.00
RACHEL MOSIER	DEPOSIT REFUND-WAT	53.88
RICKARD SIGN AND DESIGN CORP	LABELS,TEMP NO PARKING SIGNS-RUT	275.00
RIPKE, SUE	MILEAGE-P&A	154.98
ROTO-ROOTER	VAC JET/10TH AVE SW & LINCOLN DR	1,690.50
SAM KRINGLEN	REFEREE-P&REC	165.00

SAM KRINGLEN	REFEREE-P&REC	60.00
SHERWIN WILLIAMS CO.	SUPPLIES-P&REC	13.18
SIDERS, MATT	MILEAGE-P&REC	81.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	1,075.00
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	412.50
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES-P&A	350.00
SPRAY-LAND USA	SUPPLIES-RUT	8.90
TASER TRAINING ACADEMY	TRAINING-PD	225.00
TRAVER, DEAN	KMVL RENT	250.00
TRAVER, DEAN	KMVL RENT	250.00
TRAVER, DEAN	KMVL RENT	250.00
TREASURER STATE OF IOWA	IOWA TREASURE HUNT	68.42
TREASURER STATE OF IOWA	SALES TAX	4,586.00
US BANK	CREDIT CARD PURCHASES	1,638.24
US CELLULAR	CELL PHONE-ALL DEPTS	406.94
UTILITY SERVICE INC	YR 4 PYMT	12,449.08
VEENSTRA & KIMM INC	DRAINAGE ISSUES-SCOBAY,LISBON RD	2,351.22
VEENSTRA & KIMM INC	WASTEWATER FACILITY PLAN	1,890.72
VEENSTRA & KIMM INC	STONEBROOK DEVELOPMENT PRE APP	368.00
VEENSTRA & KIMM INC	HWY 30 BYPASS COORDINATION	309.00
VEENSTRA & KIMM INC	POOL FILTER EVALUATION	162.00
VEENSTRA & KIMM INC	STREET REPLACEMENT PROGRAM	18,530.75
VEENSTRA & KIMM INC	MVHS/CORNELL JOINT DRAINAGE	4,406.00
VEENSTRA & KIMM INC	4TH AVE & 3RD ST NW-ST WAT IMP	1,648.00
VEENSTRA & KIMM INC	CENTURY LINK FIBER ROUTE REVIEW	1,148.00
VEENSTRA & KIMM INC	CORNELL SCIENCE BLDG SITE PLAN	351.00
WENDLING QUARRIES	STONE-ST WAT	301.44
WENDLING QUARRIES	STONE-ST WAT	281.37
	TOTAL	178,932.57

#### Discussion and Consideration of Community Center Recommendations – Council Action as Needed.

Nosbisch said that Matt Siders and he have visited five like community centers. The first trip was to Osage and Waukon. The second trip was to Manchester, Oelwein and Peosta. Nosbisch said that one thing that is very important in all of this is to make sure that this doesn't become a losing venture operationally for the City. Waukon was probably the most similar of all the facilities. From staff perspective we are aiming to build a facility that costs between \$3.5 and \$3.8 million. All of the facilities were located close to schools. Staff is recommending to turn this project over to the Park and Rec Board because that's who will be making recommendations on programs. The next step would be for the Board to recommend a design professional to the Council. They can recommend retaining SB2 or go through the formal RFP process. Staff recommends the City apply for CAT funding for the second gym. This would expand the programs that can be offered. A second gym would increase costs by about \$1.2 million. If a grant isn't received the project would be scaled back to the original costs. Motion to charge Parks and Rec Board with moving this project forward and a recommendation naming an architect made by Tuerler, seconded by Rose. Carried all.

Discussion and Consideration of Department Head PTO Adjustments – Council Action as Needed: The PTO policy approved by Council contained language that allowed the City Council to consider previous employment in the calculation of PTO allotments. Nosbisch said he is recommending that Matt Siders receive 20 hours of PTO per month because of his 18 years of previous local government service. Siders has been with the City of Mount Vernon 4.5 years. Nosbisch also is recommending that Nick Nissen receive 16 hours of PTO based on his 4 years of supervisory position with Iowa Bridge and Culvert. Nissen has been with the City of Mount Vernon for 2 years. Nosbisch also asked that, if approved, the accruals be

retroactive to the month of August. This only affects what they can accrue, it does not affect what gets bought out at the end; that is based strictly on years of service with Mount Vernon. Rose motioned to approve the PTO changes as presented, seconded by Tuerler. Carried all.

Discussion and Consideration of Water Tower Painting/Maintenance – Council Action as Needed. With an estimate of \$6,000.00 per side, and an additional \$12,000.00 for the logo, Council decided they were not interested in pursuing water tower painting.

**Discussion Items (No Action)**

Street Tree Maintenance. Nobsch explained that the current means of enforcing Chapter 151, Trees, is quite cumbersome and requires an immense amount of staff time to complete. He would like to utilize City staff to do the trimming which could be completed during the fall and winter months. Staff could work with the existing City quadrants to begin a four year cycle of compliance. Once completed the amount of staff time needed to maintain should be significantly less. Door hangers would be used to notify homeowners of the City's intent. If homeowners would like to have their trees trimmed in a more manicured way they could complete the work on their own if it is coordinated with staff. The City has a lot of the equipment but would have to purchase some safety equipment.

**Reports of Mayor/Council/Administrator**

Mayor's Report Mayor Hampton declared trick or treating will be on Halloween night, October 31, 2016 from 5:00 p.m. until 8:00 p.m.

City Administrator's Report City Administrator Nobsch stated that the Capital Improvement Plan and budget discussions will begin at the next council meeting. Staff will be working with Wapsi Waste to review the current recycling contract.

Adjournment: As there was no further business to attend to the meeting adjourned, the time being 7:42 p.m., October 3, 2016.

Respectfully submitted,  
Sue Ripke  
City Clerk