

MINUTES
MOUNT VERNON CITY COUNCIL
OCTOBER 20, 2014

The Mount Vernon City council met October 20, 2014 at the Mount Vernon Municipal Swimming Pool with the following members present: Roudabush, Hampton, Thompson, and Niemi. Absent: Taylor.

1. Call to Order. At 6:00 p.m. Mayor James Moore called the meeting to order.
2. Tour of Mount Vernon Municipal Pool; reconvene at City Hall. Parks and Recreation Director, Matt Siders, gave Council a tour of the pool facilities and went over areas of concern noted after the Pool Tech assessment. Council members viewed the bath house areas, concession area, mechanical/pump house and the pool basin.
3. Adjournment of meeting at pool and re-convene meeting at City Hall at 6:30 p.m. Mayor Moore adjourned the meeting at the pool at 6:23 p.m. and re-convened at City Hall Council Chambers at 6:34 p.m.
4. Approval of Agenda. Motion made by Hampton, seconded by Niemi to approve agenda. Carried all.
5. Consent Agenda. Motion made by Niemi, seconded by Hampton to approve Consent Agenda. Carried all.

a. Approval of minutes of October 6, 2014.

b. Claims for approval.

AIRGAS INC	SUPPLIES	PW	25.25
ALLIANT IES UTILITIES	ENERGY USAGE	SEW	3,822.60
ALLIANT IES UTILITIES	ENERGY USAGE	ST LIGHTS	3,045.08
ALLIANT IES UTILITIES	ENERGY USAGE	WAT	1,588.66
ALLIANT IES UTILITIES	ENERGY USAGE	WAT	1,114.01
ALLIANT IES UTILITIES	ENERGY USAGE	P-A	690.87
ALLIANT IES UTILITIES	ENERGY USAGE	SEW	184.05
ALLIANT IES UTILITIES	ENERGY USAGE	P-REC	107.78
ALLIANT IES UTILITIES	ENERGY USAGE	POOL	91.07
ALLIANT IES UTILITIES	ENERGY USAGE	FD	89.65
ALLIANT IES UTILITIES	ENERGY USAGE	WAT	65.58
ALLIANT IES UTILITIES	ENERGY USAGE	KMVL	52.03
ALLIANT IES UTILITIES	ENERGY USAGE	WAT	44.66
ALLIANT IES UTILITIES	ENERGY USAGE	P-REC	36.95
ALLIANT IES UTILITIES	ENERGY USAGE	P-REC	36.34
ALLIANT IES UTILITIES	ENERGY USAGE	P-REC	33.05
ALLIANT IES UTILITIES	ENERGY USAGE	RAB ST LIGHTS	29.98
ALLIANT IES UTILITIES	ENERGY USAGE	ST LIGHTS	28.97
ALLIANT IES UTILITIES	ENERGY USAGE	SEW	28.60
ALLIANT IES UTILITIES	ENERGY USAGE	SEW	23.17

ALLIANT IES UTILITIES	ENERGY USAGE	P-REC	22.50
ALLIANT IES UTILITIES	ENERGY USAGE	WAT	22.04
ALLIANT IES UTILITIES	ENERGY USAGE	EMA	19.96
ALLIANT IES UTILITIES	ENERGY USAGE	ST LIGHTS	18.40
ALLIANT IES UTILITIES	ENERGY USAGE	ST LIGHTS	18.02
ALLIANT IES UTILITIES	ENERGY USAGE	EMA	17.48
ALLIANT IES UTILITIES	ENERGY USAGE	EMA	17.10
ALLIANT IES UTILITIES	ENERGY USAGE	CEM	16.97
ALLIANT IES UTILITIES	ENERGY USAGE	WAT	10.01
ALLIANT IES UTILITIES	ENERGY USAGE	ALL DEPTS	1,740.51
ARAMARK	RUGS	FD	50.00
BALICEK, RITA	CLEANING SVC	P-A, SEW	87.50
BALICEK, RITA	CLEANING SVC	P&A	52.50
BARNYARD SCREEN PRINTER LLC	UNIFORMS	ALL DEPTS	346.00
BEIMER, MICHAEL R	MILEAGE	P&A	165.76
BENHART, SHERRIE	CLEANING SVC	P-A, SEW	87.50
BENHART, SHERRIE	CLEANING SVC	P&A	52.50
BILL LANE CONSTRUCTION, INC	SIDEWALK-HILLS BANK	RAB	3,782.90
BOWKER MECHANICAL	STORM SEWER REPAIR	ST WAT	3,161.73
CENTURY LINK	PHONE CHARGES	PD	50.30
CENTURY LINK	PHONE CHARGES	ALL DEPTS	1,242.25
COGRAN SYSTEMS	FOOTBALL BUDDIES	P-REC	10.00
CURTIS ENGLISH	PORTABLE RR RENTALS	P-REC	170.00
CY'S TREE SERVICE	TREE MAINT	RUT	10,240.00
DANS TIRES	NEW TIRES	PD	385.46
DIESEL TURBO SERVICES	AXLES-1997	PW	1,124.63
ECHOVISION INC	NEW PHONE	PW	239.97
ECICOG	COMP PLAN	P-Z	385.00
EDGEWOOD BUILDING CENTER	ROOFING SUPPLIES	POOL CIP	4,642.93
EVER-GREEN	DOWNTOWN TREES (7)	LOST III	760.00
EVIDENT	EVIDENCE SUPPLIES	STREETSCAPE	
GALLS INC	UNIFORMS	PD	173.90
GALLS INC	UNIFORMS-ROD KELLEY	PD	194.06
GANDER MOUNTAIN	HIP WADERS	PD	88.40
GORDON LUMBER COMPANY	BLDG SUPPLIES	PW	154.98
GROUP SERVICES INC	INSURANCE	P-REC, RUT	893.90
HAWKEYE FIRE & SAFETY CORP	EQUIPMENT REPAIR	ALL DEPTS	26,855.28
HAWKEYE READY MIX	ROAD MAINT	FD	134.85
HDC PRINTED PRODUCTS	SUPPLIES	RUT	407.55
HILLS BANK	NEW SIDEWALK	ALL DEPTS	201.85
HOLIDAY INN	FALL IMFOA CONF	RAB	4,692.37
IOWA DEPT OF PUBLIC SAFETY	ON LINE WARRANTS	P&A	273.65
IOWA ONE CALL	LOCATES	PD	300.00
IOWA SOLUTIONS INC	COMPUTER MAINT	WAT, SEW	54.00
JOE'S QUALITY WINDOW CLEANING	WINDOW CLEANING	ALL DEPTS	432.50
LANGES SINCLAIR SERVICE	FUEL	P&A	132.00
LISBON MT VERNON AMBULANCE	GLOVES	FD	86.46
LYNCH FORD	HOOD LATCH, TAIL LIGHT	FD	122.29
LYNCH FORD	OIL FILTER CAP	RUT	81.02
MIDWEST WHEEL CO	CHAINS	PW	185.31
MMS CONSULTANTS INC	HILLS BANK SIDEWALK	RUT	130.38
		RAB	735.57

MOUNT VERNON ACE HARDWARE	SUPPLIES	FD	120.60
PAYROLL			48,298.72
ROTO-ROOTER	REMOVE UPTOWN STUMPS	LOST III	3,925.00
		STREETSCAPE	
SANDRY FIRE SUPPLY LLC	EQUIPMENT	FD	64.00
SHEPLEY PHARMACY	SUPPLIES	WAT, SEW	11.45
SHERWIN WILLIAMS CO.	EQUIPMENT	RUT	93.42
SHERWIN WILLIAMS CO.	TRAFFIC LINE PAINT	RUT	317.85
SIMMONS PERRINE MOYER BERGMAN	LEGAL FEES	P&A	5,392.42
STAPLES ADVANTAGE	SUPPLIES	ALL DEPTS	425.02
STAPLES ADVANTAGE	SUPPLIES	P-A	42.90
STATE HYGIENIC LAB	TESTING	WAT, SEW	1,401.50
STORLA, PATRICIA	CLEANING SVC	FD	100.00
TAPCO	PED CROSSING TRANS GRANT	P&REC	3,730.00
UTILITY SERVICE INC	YR 2 QUARTERLY PAYMENT	WAT	12,449.08
WENDLING QUARRIES	ROAD STONE	7TH ST CONST PROJ	78.79
WENDLING QUARRIES	SAND STRIPPINGS	7TH ST CONST PROJ	32.83
WENDLING QUARRIES	ROADSTONE	RUT	36.05
WEX BANK	FUEL	PW, PD	1,889.81
WEX BANK	FUEL	PW	1,182.01
		TOTAL	156,000.04

c. Approval of Pay Estimate #2 in the amount of \$81,828.77, 2014 Seventh Street Reconstruction Project, Rathje Construction.

6. Open forum: each citizen limited to 5 minutes per discussion item.
7. Presentation from Linn County Solid Waste Agency to update City on services and programs provided by LCSWA. Joe Horaney of the Linn County Solid Waste Agency gave Council an update on services provided and the new Resource Recovery Building on County Home Road, Marion. The Solid Waste Agency operates at two locations and does not receive any taxpayer dollars. Recycling services available are hazardous materials, electronics, fluorescent bulbs, batteries, medical sharps, scrap metal, old grills and bicycles, at no charge to residents. Appliances and tires are also accepted for a small fee. Free paints and stains are also available. The Cedar Rapids facility accepts all of the above items except hazardous materials and also provides shingle recycling, wood recovery and compost. The landfill at this site has been capped and closed. All services and programs are completely funded by the landfill tipping fee. The City of Mount Vernon currently has \$5,483.50 in community credits that are normally used during the bulky item drop off day in the spring. Community credits may not be available after July 1, 2015.
8. Presentation of Main Street Market Analysis. Deb Hermann, representing the Mount Vernon-Lisbon Community Development Group (Business Improvement Committee) addressed Council. The group received a grant from Main Street Iowa for approximately \$40,000 to construct and conduct a market study. The report was provided to Council in their packets. The report itself was based on primary data (demographics) and secondary data (personal). The secondary data

was gathered through conducting surveys with consumers in the community as well as interviews with the business owners. Those surveys represent both Mount Vernon and Lisbon. An example of data that was gathered was that the housing availability in this area is less than 2%, which is significantly low, considering the state level is 8 to 9%. This information is part of the action plan found later in the report. As part of being awarded this grant, Main Street Mount Vernon is responsible to report to Main Street Iowa how we achieve against the action that is put forward. Hermann invited Council to the premier of this report in a public event on November 17th at 6:00 p.m. at Heritage Hall in Lisbon. The report will be gone through in far more detail at that time. Council member Niemi thanked Hermann and the rest of the group for their work on this project.

9. Discussion and possible action on Resolution #10-20-2014A: Deposit of public funds resolution for Mount Vernon Bank & Trust. City Administrator, Michael Beimer, explained that the law requires that the Chief Presiding Elected Official, the Chief Financial Officer and Assistant city Administrator be given power to execute contracts, sign their names, deposit money and handle bonds. This is something that needs to be done any time there is a change in the administration. This and the next two resolutions give this authority at each financial institution in Mount Vernon. Motion made by Hampton, seconded by Niemi to approve Resolution 10-20-2014A. Roll call all yes. Taylor absent.
10. Discussion and possible action on Resolution #10-20-2014B: Deposit of public funds resolution for Hills Bank & Trust. Motion made by Hampton, seconded by Niemi to approve Resolution 10-20-2014B. Roll call all yes. Taylor absent.
11. Discussion and possible action on Resolution #10-20-2014C: Deposit of public funds resolution for Bridge Community Bank. Motion made by Hampton, seconded by Niemi to approve Resolution 10-20-2014B. Roll call all yes. Taylor absent.
12. Police Report. Chief Winder reported there were two crashes in the month of September. Officer Gehrke did a child safety seat check, partnered with Lynch Ford. Reserve officer background checks are being done. GTSB enforcement is ongoing. This year the grant for this was \$13,370. A quote was received from Preferred Roofing LLC in the amount of \$772 for the repairs needed at the old fire station. Gordon Lumber and Kelley Demolition examined the old fire station building and will put together estimates for re-construction and demolition for parts of the building. Residents on the north side affected by the construction on 7th Street will be given no parking signs to help with leaf pick up.
13. Parks and Recreation Director Report and report on Pool Tech analysis of municipal pool needs/upgrades. Discussion and possible action. Matt Siders gave his monthly Director's Report. Nature Park Quarry has been stocked with fish. Work at the Elliott concessions building is complete and will be open in the spring. Parks and Recreation is helping host an event, with Zoe's Pet Deli, at the dog park called Howl-O-Ween. It will take place on October 25th at the dog park from 12:00 p.m. to 2:00 p.m. Bring your dog in a costume and judging will take place with possible prizes.

Siders then went over the Pool Tech analysis with Council. The original cost for the report was around \$7,200. Because they were not able to do the pressure testing they minimized the cost of the report. Some short term needs identified were: the 8 broken gutter grates that are no longer in production, a new coat of paint is needed, the zero entry circulation pump is in need of service, the fittings on the diving boards need to be checked every season, the pool ladders and guard chairs need to be checked every season, only 1 pool light works out of the 4, the sand filters should be degreased at the end of each season and the pool chemistry controllers are ready to be replaced. The pressure test could not be completed because the couplings on the water lines were rubber and would not be able to hold pressure. In the zero deck there is a return that has a seal on it that is not air tight and would not be sufficient for a pressure test. Long term needs discussed were the filtration systems and the anchor/slab for the low diving board is sinking. The structural engineer also provided a few areas of concern (new slab strips and waterstop/caulk, the slabs around the deep end have joints that no longer align and the slab around the low diving board has settled.

Recommendations from Siders, Nick Nissen and Chris Rodman included plumbing in the bath house should be upgraded, mop board and tile in the bath house should be repaired, lockers for the locker rooms should be upgraded, showers in both shower houses need repaired and outside restrooms need hand dryers and sinks repaired. A different type of material should be used on the ceilings in the bath house. Soffit and fascia should be added to the concession/mechanical building. Possibly add trees to the southwest side of the pool, outside the pool area. Additional wish list items include an aqua climb feature, new umbrella for SW corner of deck, new lifeguard chairs and a pool heater. There was a huge revenue loss at the pool this summer due to the temperature and a heater would have been helpful.

Siders will come back to Council with some cost estimates. Thompson would like the items prioritized by importance and Hampton would like to see some of the items done in house.

14. Announcement and acceptance of Letter of Resignation from City Engineer, Dan Boggs, to be effective December 5, 2014. Motion made by Hampton to accept letter of resignation from Dan Boggs. Niemi seconded the motion, thanking Dan for his years of service to the City. Voting yes: Roudabush, Niemi and Hampton. Voting no: Thompson. Taylor absent. Motion carried. Mayor Moore voiced his regrets and said it was a pleasure working with Dan and he wouldn't be easily replaced.
15. Discussion and possible action on interim City Engineering services after December 5, 2014. Beimer provided Council with a list of projects that are in the works right now that require engineering services and recommends that the City go out to an engineering firm for the time being to work with Dan on these projects to make a smooth transition. He also recommends advertising the position right away. All Council members were in agreement with Beimer's recommendation and asked that he start contacting engineering firms right away and make a

decision. It is unclear how much time will be needed from an outside firm. Boggs agreed that he should be part of the transition process with the firm that is chosen.

16. Old Business. Niemi said at the last meeting he brought up the proposal to aid the City in communications by coming up with a database system and asked if anyone had thoughts on the topic and whether they wanted to pursue it. Hampton said communication hasn't been a huge hurdle in the past, only a few bumps in the road recently, and didn't feel that doing something like that now before hiring Dan's replacement was a good idea. Thompson said that the City has set up a Twitter account for better communications as well. Niemi felt that there should be some type of process in writing when it comes to City projects to improve communications. Roudabush and Thompson agreed that there should be a procedure at the beginning of each new project and a checklist completed. Niemi will come up with some suggestions and present to Council. Mayor Moore thanked Nick Nissen for his work since starting with the City.
17. New Business. Mayor Moore thanked Lisbon Mayor, Beryl O'Connor, for attending tonight's meeting. This Wednesday, October 22, 2014, there will be a special Council meeting at 8:15 a.m. to discuss two projects with Rathje Construction.

As there was no further business to attend to the meeting adjourned, the time being 7:47 p.m. October 20, 2014.

Respectfully submitted.
Marsha Dewell
Administrative Assistant.

Reviewed and Approved by
Michael R. Beimer
City Administrator