

Parks and Recreation Board Meeting Minutes
City of Mount Vernon
October 18, 2016 - City Hall

The Mount Vernon Parks and Recreation Board met on October 18, 2016 at 7:00 p.m. with the following members present: Rory Wiebel, Mike Cranston, Loren Hoffman, Catherine Poduska and Lori Boren. Also in attendance: Parks and Recreation Director, Matt Siders, Pool Manager, Katey Forest, Council member Tom Wieseler and Ed Sauter.

1. Approval of the Agenda. Motion made by Boren, seconded by Poduska to approve agenda. Carried all.
2. Approval of the Minutes from September 20, 2016. The date in the first paragraph is incorrect and needs to be changed to September 20, 2016. Motion made by Boren, seconded by Wiebel to approve minutes with the above change. Carried all.
3. Open Forum: Each citizen is limited to 5 minutes. None.
4. Directors Report. Nicotine Free signs have been installed at parks. The local NFL Punt Pass and Kick was held on September 23rd with 32 kids ranging in age from 6 to 15. Siders thanked Wiebel, Cranston and Hoffman for initiating and helping with the program. Sectional competition will take place this weekend. Magical Night will be December 1st this year and asked for any assistance that could be given from board members. Siders will be attending the Athletic Business Conference from November 16th through the 18th in Orlando, FL.
5. 2016 Pool Report – Katey Forest. Forest provided the board with a year-end pool report. Opening day of the season was June 3rd but there was a free night on June 2nd. Last day of the season was September 4th. Pool hours for the season remained the same as in the past. The only special hours were the 4th of July and Heritage Days weekend. Saturday swim lessons were added this year. There were only two days that the pool was actually closed all day due to weather. Staff numbers remained the same. There were several “babysitter” passes sold, which was new this year. Financial information was spelled out in the report as well as admission numbers, pool pass and swim lesson information and days open/closed.
6. Discussion regarding Community Wellness Center ad-hoc committee and the history of the project. – Ed Sauter. Sauter provided the board with a history of the community center and said the board should now review the preliminary design and see how it fits in with the programs that Parks and Recreation wants to offer and also come up with an operational plan. Some things that will need to be decided on are a swimming pool, gymnasium space, indoor walking track, senior gathering and social space, cardiovascular equipment space and multipurpose space and seminar/meeting space. The

current thinking is that the school district will donate the land and it will be an energy efficient building. A community safe room was something that was talked about adding. The City is working on funding sources. Right now the construction cost, with two gyms, would be around \$5,000,000 or \$3,800,000 with one gym. Sauter provided the board with a conceptual design of the site as well as proposed floor plans.

7. Discussion and possible action regarding Community Wellness Center and method of which the project architect will be selected. At a recent meeting, City Council voted that the Ad Hoc Committee give this to the Parks and Recreation board and tasked the board with finding a way to select an architect for the project. There are no statutes that say services rendered need to go out for bid but Council has asked Parks and Recreation to make a recommendation on the process for selecting an architect. Council would then be making the decisions on where it goes from there. After a brief discussion, it was the consensus of the board to make a recommendation to City Council that an RFP (request for proposals) process is used in selecting an architect for the project. Motion made by Boren to recommend to Council that they go through an RFP selection process for selecting an architect. Motion seconded by Hoffman. Carried all.
8. Subcommittee reports (Parks, Capital, Pool, Programming, and Volunteer). Scheduling of the NFL Punt, Pass, Kick event was discussed. T-Shirt designs will be discussed at a future meeting.
9. Old Business.
10. New Business.

Meeting adjourned at 8:30 p.m.

Respectfully submitted, Marsha Dewell, Deputy Clerk.