

COLE LIBRARY BOARD OF TRUSTEES MINUTES

OCTOBER 16, 2016

THE RUSSELL D. COLE LIBRARY BOARD OF TRUSTEES MET OCTOBER 16, 2016.
Room 326

PRESENT: Deb George, Cathy Boggs, Tracey Louwagie, Katie Wilson, Kirk Wischmeyer,
Bob Meeker.

- I. The meeting was called to order at 8:34 a.m. by President Deb George.
- II. The minutes of the September meeting were approved.
- III. REPORTS and ON GOING BUSINESS:
 - A. PRESIDENT: Reminded us of a Cornell sponsored lecture on Sacagawea.
 - B. PUBLIC LIBRARIAN:
 1. THE COMMUNITY BOOK TALK is scheduled for October 27 at 12:00 at the Cole Library.
 2. The State of Iowa has recently accredited Cole Library at the Tier Three Level. There are certain standards that must be met to maintain that level of accreditation. We are reviewed every three years so we do have three years to meet those standards, such as 3 to 5 hours of training for the Board of Trustees members and accessibility to the library requirements as defined by the Americans With Disabilities Act. Accreditation level is significant because the level is tied to state funding.
 - C. LIBRARIAN:
 1. The financial report was presented and reviewed.
 2. The Public budget will be responsible for paying the cost of covers for Audio Books since Cornell does not purchase Audio Books.
- IV. MAJOR BUSINESS:
 - A. The new Cole library Circulation Coordinator is Ellen Wrede.
 - B. Grace is the new Cataloguer which moves her to full time employment.
 - C. The final reading of Circulation Policies was moved, seconded and approved.
 - D. The next policy review will be Internet Policy during our next meeting.
 - E. We are scheduled for Catalog and Journal Training at our next meeting.
- V. Next meeting will be November 15 at 8:30 a.m. in Room 326 of Cole library.

The meeting was adjourned at 9:20 a.m..

Respectfully submitted,
Bob Meeker