

MINUTES  
MOUNT VERNON CITY COUNCIL  
JANUARY 6, 2013

The Mount Vernon City Council met January 6, 2013 at Mount Vernon City Hall Chambers with the following members present: Thompson, Taylor, Hampton, Niemi and Roudabush.

1. Swearing in of Mayor and two Council members.
2. Call to Order. At 6:31 p.m. Mayor James Moore called the meeting to order.
3. Approval of Agenda. Mayor Moore stated two changes to the agenda; agenda items #7 and #14 will be tabled and discussed at a future meeting.
4. Consent Agenda. Motion made by Hampton, seconded by Niemi to approve the Consent Agenda. Carried all.

a. Approval of minutes of December 16, 2013.

b. Claims for approval.

ALLIANT ENERGY	ENERGY USAGE-CEM	19.90
ALLIANT ENERGY	ENERGY USAGE-EMA	43.12
ALLIANT ENERGY	ENERGY USAGE-KMVL	105.04
ALLIANT ENERGY	ENERGY USAGE-P&A	765.37
ALLIANT ENERGY	ENERGY USAGE-P&REC	19.31
ALLIANT ENERGY	ENERGY USAGE-P&REC	141.79
ALLIANT ENERGY	ENERGY USAGE-POOL	91.38
ALLIANT ENERGY	ENERGY USAGE-RUT	1,632.94
ALLIANT ENERGY	ENERGY USAGE-RUT	3,201.13
ALLIANT ENERGY	ENERGY USAGE-SEW	31.60
ALLIANT ENERGY	ENERGY USAGE-SEW	2,637.91
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	29.81
ALLIANT ENERGY	ENERGY USAGE-ST LIGHTS	40.44
ALLIANT ENERGY	ENERGY USAGE-WAT	1,234.72
ALLIANT ENERGY	ENERGY USAGE-WAT	1,589.68
ALLIANT ENERGY	ENERGY USAGE-WAT	1,910.59
ALLIANT ENERGY	ENERGY USGE-P&A	525.52
ASSOC/PUBLIC TREASURERS	MEMBERSHIP RENEWAL-ALL DEPTS	145.00
BALICHEK, RITA	CLEANING SERVICE-ALL DEPTS	87.50
BALICHEK, RITA	CLEANING SERVICE-P&A	52.50
BALICHEK, RITA	CLEANING SERVICE-P&A, SEW	75.00
BANKERS TRUST COMPANY	DEBT SERVICE PAYMENTS	149,757.29
BARNEY'S DUTY SUPPLY	UNIFORMS-PD	272.88
BAUMAN AND COMPANY	UNIFORMS-WAT, SEW	181.95
BEEKS, LEEANN	CREDIT BALANCE REFUND-WAT	89.50
BEIMER, MICHAEL R	MONTHLY MILEAGE-P&A	135.60
BENHART, SHERRIE	CLEANING SERVICE-ALL DEPTS	87.50
BENHART, SHERRIE	CLEANING SERVICE-P&A	52.50
BENHART, SHERRIE	CLEANING SERVICE-P&A	75.00
BOGGS, DAN	RECORDING, COPIES-RUT	17.00
BP	FUEL-PW	219.05
BUSER, MIKE	RENEW IEMSA MEMBERSHIP-EMA	30.00
CARQUEST OF LISBON	VEHICLE MAINT-PW	672.93
CDG	HOTEL/MOTEL TAX PYMT	19,352.48
CENTRAL IOWA DISTRIBUTING	SUPPLIES-RUT	164.60
CENTRAL IOWA DISTRIBUTING	SUPPLIES-ALL DEPTS	411.50

CENTURY LINK	INTERNET CHGS-P&A	68.14
CENTURY LINK	INTERNET CHGS-P&REC,WAT	61.19
CENTURY LINK	INTERNET CHGS-SEW	61.19
CENTURY LINK	PHONE CHGS-FD	100.76
CENTURY LINK	PHONE CHGS-P&A	363.00
CENTURY LINK	PHONE CHGS-PD	102.07
CENTURY LINK	PHONE CHGS-POOL	47.63
CENTURY LINK	PHONE CHGS-RUT	44.87
CENTURY LINK	PHONE CHGS-SEW	89.64
CENTURY LINK	PHONE CHGS-WAT	48.87
CENTURY LINK	PHONE CHGS-WAT,SEW	173.38
DANACOM SIGNS	BLDG MAINT-LOST I	470.00
DELL MARKETING L.P.	COMPUTER EQUIPMENT-PD	5,417.85
DIESEL TURBO SERVICES	FUEL TANK REPAIR-RUT	65.00
DIESEL TURBO SERVICES	RE-WELD PLOW MOUNT,HOSES	594.03
ECHOVISION INC	CAR CHARGER-WAT	14.99
ED ROEHR SAFETY PRODUCTS	EQUPMENT-PD	21.00
ELAN	TRAINING-PD	350.00
ELECTRONIC ENGINEERING	INFORMATION SYSTEMS-PW	419.65
ELECTRONIC ENGINEERING	PAGER SERVICE-EMA	11.95
ESCO ELECTRIC COMPANY	WIRE CHLORINE DETECTOR-WAT	1,016.96
FIREHOUSE	RENEW SUBSCRIPTION-EMA	89.95
FOX APPARATUS REPAIR	VEHICLE REPAIR-FD	250.09
FUTURE LINE TRUCK EQUIP	CUTTING EDGE/SNOWPLOW REPAIR	936.96
GANNES, LENNY	DEPOSIT REFUND-WAT	57.70
GARY'S FOODS	SUPPLIES-P&REC	244.17
GOODLOVE, NATHAN	FIRE CHIEF PAY-FD	375.00
GORDON LUMBER COMPANY	BLDG SUPPLIES-RUT	65.85
GRAYBILL ELECTRONICS INC	VEHICLE REPAIRS-FD	5.54
GROUP SERVICES INC	INSURANCE-ALL DEPTS	26,832.51
GWENS RESTAURANT	TRAINING/MEALS-P&A	250.95
HARTELT, LOREN	UNIFORMS-ALL DEPTS	216.50
HAUGE CPA, BRADLEY	ACCOUNTING SERVICES-P&A	2,655.00
HOFFMAN, MEREDITH	UNIFORMS-WAT,SEW	274.66
IAEM	MEMBERSHIP DUES-EMA	185.00
IIMC	ANNUAL MEMBERSHIP-P&A	85.00
IIMC	ANNUAL MEMBERSHIP-P&A	85.00
IMFO	ANNUAL DUES-P&A	55.00
INSTITUTE/PUBLIC AFFAIRS	LEADERS HANDBOOKS-P&A	96.50
IOWA DNR	OPERATOR CERTIFICATION-WAT	80.00
IOWA SOLUTIONS INC	COMPUTER MAINT-ALL DEPTS	462.50
IOWA SOLUTIONS INC	DOMAIN MGMT-ALL DEPTS	225.00
IPERS	IPERS	14,715.57
JOENA'S SPECIAL NEEDS	UNIFORMS-PD	14.50
JOE'S QUALITY WINDOWS	WINDOW CLEANING-P&A	110.00
LANGES SINCLAIR SERVICE	FUEL-FD	63.88
LINN CO-OP OIL CO	FUEL-PW	2,284.79
LISBON/MT VERNON AMBULANCE	PEDIATRIC TRAUMA KIT-FD	96.95
MARTIN EQUIPMENT	BACKHOE BUCKET COMPACTOR	4,650.00
MID-STATE ORGANIZED CRIMES	MEMBERSHIP FEE-PD	100.00
MOUNT VERNON ACE HARDWARE	EQUIPMENT-FD	90.73
MOUNT VERNON ACE HARDWARE	SUPPLIES-ALL DEPTS	884.64
MOUNT VERNON BANK & TRUST	NSF CHECK-WAT	96.82
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-KMVL	345.00
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&A	1,756.80
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC	130.50
MOUNT VERNON, CITY OF	DEPOSITS TO FINALS-WAT	42.30
MUNICIPAL SUPPLY INC	TOUCHPADS-WAT	90.00
NEAL'S WATER CONDITIONING	WATER/SALT-P&REC,P&A	36.00

PAYROLL CLAIMS	TOTAL	47,676.60
PETERSON, SCOTT	COPIES, MISC-P&A	33.20
POSTMASTER	UTIL BILL POSTAGE-WAT, SEW, S/W	355.08
R.A.D. SYSTEMS	LICENSE RENEWAL-PD	68.00
RANDOLPH, SIDNEY	TOBACCO COMPLIANCE CHECK	50.00
RICKLEFS EXCAVATING	2012 SIDEWALK PROJECT	10.00
RICKLEFS EXCAVATING	2012 SIDEWALK PROJECT	190.00
SANDRY FIRE SUPPLY LLC	EQUIPMENT-FD	26.00
SANDRY FIRE SUPPLY LLC	EQUIPMENT-FD	4,330.42
SAUTER BATY ASSOCIATES	CONCEPTUAL/PRELIM DESIGN	1,361.25
SHEPLEY PHARMACY	FRAMES, MISC-P&REC, P&A	78.04
SIDERS, MATT	MONTHLY MILEAGE-P&REC	85.88
SIMMONS PERRINE MOYER	LEGAL FEES	2,647.26
SIMMONS PERRINE MOYER	LEGAL FEES-P&A	307.50
SIMMONS PERRINE MOYER	LEGAL FEES-P&A	6,629.03
STATE HYGIENIC LAB	TESTING-SEW	1,233.00
STEINBRONN CONSTRUCTION	SIDEWALK/3RD AVE NW	300.00
STEINBRONN CONSTRUCTION	SIDEWALK/6TH ST NW	720.00
STEINBRONN CONSTRUCTION	SIDEWALK/7TH AVE NW	120.00
STORLA, PATRICIA	CLEANING SERVICE-FD	100.00
STORM STEEL	BLOWER/SKIDLOADER-RUT	30.92
STREB CONSTRUCTION	HWY 30 CORRIDOR IMPROVEMENT	94,878.69
TEAMSTERS LOCAL 238	UNION DUES	567.00
TREASURER STATE OF IOWA	SALES TAX	3,421.00
TREAT AMERICA FOOD SERVICE	MEAL-PD	7.36
US BANK	SUPPLIES, TRAINING, EQUIP	1,605.16
US CELLULAR	CELL PHONE-PW	420.79
USA BLUE BOOK	TESTING-WAT	521.73
WENDLING QUARRIES	SAND/SNOW PLOWING-RUT	328.72
WENDLING QUARRIES	SAND-RUT	103.84
	<b>GRAND TOTAL</b>	<b>422,947.98</b>

5. Open forum: each citizen limited to 5 minutes per discussion item.
6. Mayor Report. Mayor Moore thanked Council and residents for their support.
7. Presentation from Speer Financial; TIF book updates. Tabled.
8. City Administrator Report. City Administrator Mike Beimer said he has been focused on the FY15 budget and asked Council to consider scheduling a special work session with one agenda item; the Capital Improvements Plan, which projects they are interested in and prioritization after which Beimer said he will be able to determine if it can be financed, the funding sources and when to let the contracts. It appears that there will be a push on the State level to revise the TIF laws one more time. If that happens the League of Cities may sacrifice certain aspects of TIF in order to keep the rest of TIF intact. That may mean that the City would not be able to use it to finance the pool project but it could be financed with a general obligation bond; a short term three year note could be issued. The reason, Beimer said, he would not advise paying for it out of reserves is that the City has a Standard and Poor's A+ rating right now. To keep that high rating it is important not to draw down the reserves. It could be paid for through property taxes and the way he calculated them the levy rate would not increase. Council seemed to be most interested in some ambitious public works infrastructure projects. Beimer explained that these projects could

be financed in a variety of ways; LOST funds, the Build America Bond Reserves and culminating up to \$2 million in new debt. Health care rates for City employees are locked in until December 2014 so for budgeting purposes Beimer said he calculated a 12% increase, 6% for FY14 and 6% for FY15.

9. Discussion of Capital Improvements Plan as it relates to FY2014 budget. A special meeting is scheduled to discuss the Plan on January 13, 2014, City Hall Chambers, 6:30 p.m.
10. City Engineer Report. 2012 preliminary sidewalk assessments have been calculated and notice to affected property owners have been mailed. The contract for the assessment project was awarded to Curtis Contracting of Ely, Iowa. The Hwy 30 Corridor Improvement project is complete except for some seeding and removal of rumble strips. There has been no progress on the 8<sup>th</sup> Avenue Quiet Zone project. The IDOT will be opening bids this month for the Hwy 1 HMA resurfacing project.
11. Discussion and possible action on agreement with Kluesner Construction to provide crack sealing services in an amount not to exceed \$20,000. The proposal submitted by Kluesner Construction was for \$26,179.13. Because only \$20k was budgeted some of the listed streets will not be sealed. The streets that will be deleted from the list will be determined by Boggs and Hartelt. Motion to accept Kluesner's proposal made by Niemi, seconded by Roudabush. Carried all.
12. Discussion and possible action on Resolution #1-6-2014A: A Resolution establishing proxy representation at the 2014 annual meeting of the members of the Lisbon-Mt. Vernon Ambulance Service. Hampton made a motion to approve Resolution #1-6-2014A, seconded by Taylor. Carried all.
13. Discussion and possible action on Resolution #1-6-2014B: A Resolution designating The Sun as the official newspaper for publications for the City of Mount Vernon from January 1, 2014 to December 31, 2015. Motion to approve Resolution #1-6-2014B made by Hampton, seconded by Niemi. Carried all.
14. Discussion and possible action on Resolution #1-6-2014C: A Resolution of appointment and compensation schedule for City Attorney. Tabled.
15. Mayoral Appointments.
  - a. Mike Buser as EMA designee.
  - b. Mike Buser and Mark Winder to Linn County E911 to represent Mount Vernon.
  - c. Francesca Thompson as Mayor Pro Tem.
  - d. Jamie Hampton and Eric Roudabush to Personnel Committee.
  - e. Marianne Taylor and Bill Niemi to Safety Committee.
  - f. Jamie Hampton and Francesca Thompson to Finance Committee.
  - g. Jamie Hampton and Eric Roudabush to Infrastructure Committee.
  - h. Francesca Thompson and Bill Niemi to Economic Development.
  - i. Eric Roudabush as liaison to Fire Department Advisory Board.
  - j. Marianne Taylor as liaison to Cole Public Library and special liaison to Cornell College.

16. Request from Mark Kerr to address Council regarding Storm Water fees at Kernoustie Golf Club. Mark Kerr asked Council to consider waiving/reducing the storm water fee he pays monthly on his water bill. Prior to June 2013 Kerr said he was paying a total of \$6.00 per month. With the ERU increase (7-1-2014) his new monthly bill is \$291.00 per month/\$3,420.00 per year. Council discussed several different ways this could be charged but agreed that any business with that much green space should be in a category all of its own and not charged the standard fee. Beimer suggested that if Council just wanted to add an exemption it could be added to Chapter 100.06 as new line item #7 to which Council agreed. Beimer will draft an ordinance for Council consideration. A requirement of a new or changed ordinance is that there has to be a public hearing and three readings. Until the process is complete the fee will remain what it is.
17. Discussion of possible changes to Water Utility Ordinances as it relates to meter testing. Chapter 91.10 of the City Ordinances states for a fee of \$25.00 a resident may have their water meter tested if they believe it is giving inaccurate readings. The actual cost for this service is more like \$85.00. Council was asked to approve the testing fee from \$25.00 to \$85.00. Because the new proposed \$85.00 covers the current costs of testing Council decided to increase the fee to \$100.00 thereby avoiding yearly discussions/change increases.
18. Old Business.
19. New Business. Residents may come to City Hall if they are having problems with their furnace in cold weather. Mayor Moore thanked Public Works Director Hartelt and employees for the good work they did with snow removal.

As there was no further business to attend to the meeting adjourned, the time being 7:42 p.m.,  
January 6, 2014.

Respectfully submitted,  
Sue Ripke  
City Clerk

Reviewed and approved  
Michael R. Beimer  
City Administrator

REVENUES & EXPENDITURES BY FUND

<u>FUND</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>
GENERAL FUND	94949.70	111909.70
ROAD USE TAX	34114.37	34427.35
WATER UTILITY	60293.45	33937.32
SEWER UTILITY	69264.38	35726.41
SOLID WASTE	36287.91	28417.62
TIF	59252.93	0.00
STORM WATER	6698.26	7099.59
DEBT SERVICE	25391.63	725.23
2009 SANITARY SEWER PROJECT	88.57	0.00
2006/2009 WATER IMPROVEMENT	0.00	17165.00
INSURANCE LEVY	12017.57	0.00
BENEFIT LEVY FUND	22876.46	0.00
LAW/EMRG LEVY	2558.68	0.00
LOST II-2009 INFRASTRUCTURE	54360.46	62183.86
CIP/FIRE DEPT/TAX LEVY	6396.84	2448.86
HWY 30 CORRIDOR IMPROV	0.00	768312.97
PERPETUAL CARE	90.00	0.00
SIDEWALK PROJECT	59802.00	0.00
TOTALS	544443.21	1102353.91

Total of receipts and expenditures from November 1, 2013 to November 30, 2013.

REVENUES & EXPENDITURES BY FUND

<u>FUND</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>
GENERAL FUND	56358.35	129634.80
ROAD USE TAX	35508.04	27805.32
WATER UTILITY	59156.97	39563.93
SEWER UTILITY	68658.29	44590.52
SOLID WASTE	32006.36	50874.50
TIF	63051.03	0.00
STORM WATER	6526.12	6466.00
DEBT SERVICE	0.00	149757.29
2009 SANITARY SEWER PROJECT	90.28	0.00
INSURANCE LEVY	3866.30	0.00
BENEFIT LEVY FUND	7359.84	0.00
LAW/EMRG LEVY	823.16	0.00
LOST II-2009 INFRASTRUCTURE	48109.06	46384.00
LOST III COMMUNITY CENTER	0.00	2082.50
CIP/FIRE DEPT/TAX LEVY	2057.98	2893.80
HWY 30 CORRIDOR IMPROV	134993.34	2862.54
SIDEWALK PROJECT	0.00	75268.33
TOTALS	518565.12	578183.53

Total of receipts and expenditures from December 1, 2013 to December 31, 2013.