

MINUTES
MOUNT VERNON PLANNING AND ZONING COMMISSION
January 14, 2015

The Mount Vernon Planning and Zoning Commission met January 14, 2015 at Mount Vernon City Hall Chambers with the following members present: Truman Jordan, Trude Elliott, Joan Burge, Jenna Wischmeyer and Richard Peterson. Absent: Rich Hileman. Also in attendance, Zoning Administrator, Matt Siders and Brandon Scheil with Night Shift. Meeting was called to order by Chairperson Truman Jordan at 6:35 p.m.

1. Approval of Agenda and July 9, 2014 minutes. These documents stand approved unless otherwise indicated by Commission members.
2. Open Forum: each citizen limited to 5 minutes per discussion item.
3. Public hearing and discussion and possible action on approval of preliminary and final plat for NS First Addition to the City of Mount Vernon, Linn County, Iowa, a Minor Subdivision. Jordan open public hearing with no objections at 6:36 p.m. Brandon Scheil with Night Shift explained that they would like to open a branch of their company, a commercial cleaning service, in Mount Vernon. They approached the City Council about purchasing the property on 2nd Avenue SW, which the City agreed to. Zoning Administrator, Matt Siders, explained that in order to sell the building to them, it needs to be split off from the remaining City owned property. Doing this would divide one lot into two separate lots, which would fall under the criteria for a Minor Subdivision (Section 166.07 of the Mount Vernon Subdivision Ordinance). This also meets all of the zoning requirements for the Town Center district. Jordan closed the public hearing at 6:49 p.m. Elliott made a motion to approve the preliminary and final plat for NS First Addition to the City of Mount Vernon and forward recommendation on Mount Vernon City Council for consideration. Motion seconded by Burge. Carried all.
4. Zoning Administrator Report. Siders gave a brief update on recent building permits that have been reviewed, issued and pending. There will be two permits that will go before Board of Adjustment for variances in the near future.
5. Old Business. Jordan reminded everyone of the ongoing work being done on the Comprehensive Plan update and encouraged attendance.
6. New Business.

Meeting adjourned at 7:19 p.m.

Respectfully submitted,
Marsha Dewell
Deputy Clerk