

The Mount Vernon City Council met December 5, 2016 at the Mount Vernon City Hall Council Chambers with the following members present: Roudabush, Tuerler, Wieseler, Christensen and Rose.

Call to Order. Mayor Jamie Hampton called the meeting to order at 6:30 p.m. and announced two agenda changes; items F-1 and F-2 will be tabled due to the public hearings not being published in the paper but statements or questions from the public would still be taken. The public hearings will be held on December 19, 2016.

Agenda Additions/Agenda Approval. Motion to approve the amended Agenda made by Wieseler, seconded by Christensen. Carried all.

Consent Agenda. Motion to approve the Consent Agenda made by Tuerler, seconded by Rose. Carried all.

Approval of City Council Minutes – November 21, 2016 Regular Council Meeting
Appoint Caroline Kelly and Robert Murphy – Historic Preservation Commission

Public Hearing

Public Hearing on an Ordinance to Amend Chapter 5 Operating Procedures of the Mt. Vernon Municipal Code. This ordinance removes the statutory requirement that City employees must live within a twenty minute response time. The proposed ordinance amendment requires all employees reside within the State of Iowa. Mayor Hampton explained that this will be tabled due to the public notice not being published in the paper but would still accept questions/comments from the public. There were no comments from the public. A public hearing will be held on December 19, 2016. Tuerler motioned to table item F-1, an ordinance to amend Chapter 5 Operating Procedures of the Mt Vernon Municipal Code until the next council meeting, seconded by Wieseler. Roll call vote. Motion passes 5-0.

Close Public Hearing – proceed to F-1.

Public Hearing on an Ordinance to Amend Chapter 151 Trees of the Mt. Vernon Municipal Code. This ordinance amends Chapter 151 by removing the maintenance requirement of ROW trees from the property owner and giving that responsibility back to the City. Mayor Hampton explained that this will be tabled due to the public notice not being published in the paper but would still accept questions/comments from the public. There were no comments from the public. A public hearing will be held on December 19, 2016.

Rose motioned to table item F-2, an ordinance to amend Chapter 151 Trees of the Mt. Vernon Municipal Code until the next council meeting, seconded by Christensen. Roll call vote. Motion passed 5-0.

Close Public Hearing – proceed to F-2.

Ordinance Approval/Amendment

An Ordinance Amending Chapter 5.13 Residency Requirements of the City of Mt. Vernon Municipal Code. Motion to approve first reading and proceed with second reading (Council may suspend rules and proceed to third and final reading after vote of first reading). Tabled.

An Ordinance Amending Chapter 151 Trees of the Mt. Vernon Municipal Code. Motion to approve first reading and proceed with second reading (Council may suspend rules and proceed to third and final reading after vote of first reading). Tabled.

Motions for Approval

Consideration of Claims List – Motion to Approve. Motion to approve the Claims list made by Wieseler, seconded by Christensen. Carried all.

AIRGAS INC	WELDING SUPPLIES-PW	47.00
AUTO WORX	BATTERY-PD	166.16
BANKERS TRUST COMPANY	DEBT SERVICE PAYMENTS	151,181.25
BARNYARD SCREEN PRINTER LLC	ROBOTICS T-SHIRTS-P&REC	100.00
BICI CHEMICALS	SUPPLIES-SEW	860.85
BRIDGE COMMUNITY BANK	2010B REFUNDING NOTE	271.50
BSN SPORTS COLLEGIATE PACIFIC	FLOOR TAPE-P&REC	76.29
CARQUEST OF LISBON	VEHICLE MAINT-PW	331.81
CITY TRACTOR CO	HOUSING/SM VACUUM CART-S/W	395.68
COGRAN SYSTEMS	ONLINE REGISTRATION-P&REC	128.00
CREATIVE PRODUCT SOURCING	DARE-PD	206.83
DANA KLEINSORGE	DEPOSIT REFUND-WAT	54.56
DIESEL TURBO SERVICES INC	HYDRAULIC HOSE REPAIR-PW	553.15
DONNY FEDDERSON	UNIFORMS-PW	110.00
ELECTRONIC ENGINEERING CORP	INFORMATION SYSTEMS-PW	319.60
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
FRANCESCA LEE THOMPSON	CLEANING SERVICE-P&A	60.00
FRONTLINE WARNING SYSTEMS	BATTERIES-EMA	1,885.00
FUTURE LINE TRUCK EQUIPMENT	COLLAR SHAFT-RUT	4.80
GARY O'MALLEY	DEPOSIT REFUND-WAT	63.17
GARY'S FOODS	MAGICAL NIGHT-P&REC	132.45
GORDON LUMBER COMPANY	BLDG SUPPLIES-RUT,P&A	230.67
GROUP SERVICES	INSURANCE	27,884.63
IOWA RURAL WATER ASSOCIATION	MEMBERSHIP DUES-WAT	325.00
IOWA SOLUTIONS INC	BDR BACKUP-ALL DEPTS	350.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
JOAN BURGE	CLEANING SERVICE-P&A	60.00
KIECKS	UNIFORMS-PD	41.70
KONICA MINOLTA BUSINESS SOLUTIONS	MAINTENANCE PLAN/COPIES	97.49
KROUL FARM GARDENS	HANGING BASKETS/LINERS	1,408.00
LANGES SINCLAIR SERVICE	VEH MAINT-RUT	36.00
LINN CO PLANNING & DEVELOPMENT	BLDG PERMIT FEES/INSPECTIONS	40.00
LINN CO-OP OIL CO	FUEL-PW	1,244.60
MARSHA DEWELL	28E FILING FEE	32.00
MENARDS	EQUIP-RUT	23.68
MENARDS	EXTENSION CORD WIRE-RUT	79.99
MEREDITH MERCE	DEPOSIT REFUND-WAT	54.56
MOUNT VERNON ACE HARDWARE	SUPPLIES,EQUIP,MISC-ALL DEPTS	2,964.36
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-ALL DEPTS	512.29
MOUNT VERNON LISBON SUN	ADS/PUBLICATIONS-P&REC	135.00
MOUNT VERNON, CITY OF	TIF TO DS TRANSFER	567,646.00
MOUNT VERNON, CITY OF	LOST III TO DS TRANSFER	209,564.00
MOUNT VERNON, CITY OF	SEW TO DS TRANSFER	196,720.00
MOUNT VERNON, CITY OF	LOST II TO DS TRANSFER	104,818.00
MOUNT VERNON, CITY OF	WAT TO DS TRANSFER	102,973.00
MOUNT VERNON, CITY OF	WTP PROJECT	52,317.62
MOUNT VERNON, CITY OF	PILOT-WAT	25,500.00
MOUNT VERNON, CITY OF	PILOT-SEW	25,500.00

MOUNT VERNON, CITY OF	PD TO PD VEH DEPREC TRANSFER	21,000.00
MOUNT VERNON, CITY OF	WAT TO WTP DEPRECIATION TRANS	15,000.00
MOUNT VERNON, CITY OF	SEW TO SEW PLANT DEPREC TRANS	15,000.00
MOUNT VERNON, CITY OF	RUT TO RUT VEH DEPREC TRANSFER	8,250.00
MOUNT VERNON, CITY OF	WAT TO WAT VEH DEPREC TRANSFER	8,250.00
MOUNT VERNON, CITY OF	SEW TO SEW VEH DEPREC TRANSFER	8,250.00
NEAL'S WATER CONDITIONING SERVICE	WATER/SALT-RUT,P&A	55.50
P&K MIDWEST INC	SALT DAWG MAINT-RUT	9.70
PAYROLL	CLAIMS	60,006.35
POSTMASTER	UTIL BILL POSTAGE-WAT,SEW,SW	367.60
PRACTICAL SECURITY SYSTEMS	SQUAD ORGANIZERS-PD	476.00
R.A.D. SYSTEMS	CERTIFICATION-PD	75.00
RACOM CORPORATION	RE-PROGRAM VHF RADIOS-PW	450.00
ROTO-ROOTER	CLEANED SEPTIC-P&REC	250.00
SPRAY-LAND USA	BRINE PUMP-RUT	154.40
SPRAY-LAND USA	SUPPLIES-RUT	24.70
STORM STEEL	STEEL/CHIP BOX-SW	50.48
STORM STEEL	SUPPLIES-RUT	14.40
TASC	ADMIN FEE-ALL DEPTS	90.00
TECHNICOM COMMUNICATIONS SYSTEM	PHONE/CITY HALL-P&A	311.80
TIM TERRELL & CO	WATER SERVICE @ SHOP-RUT	1,827.00
TREASURER STATE OF IOWA	SALES TAX	3,716.00
US CELLULAR	CELL PHONE-ALL DEPTS	302.49
US CELLULAR	CELL PHONE-PD	116.17
VALLEY ATHLETICS	FIELD PAINT-P&REC	159.96
WAPSI WASTE SERVICE	GB,RECY,LEAF-SW	22,638.11
	TOTAL	1,644,472.35

Discussion and Consideration of a Motion to Set a Public Hearing Date for an Ordinance Adopting Chapter 26 Housing Commission of the Mt. Vernon Municipal Code - Council Action as Needed. Nobsisch explained this is an ordinance adopting the commission and based on the conversation at the previous meeting this will be a nine member commission. Tuerler motioned to set the public hearing date to establish the Mount Vernon Housing Commission for the next council meeting, December 19, 2016, seconded by Rose. Carried all.

Discussion and Consideration of a Motion to Set a Public Hearing Date for an Ordinance Amending Chapter 135 Street Use and Maintenance of the Mt. Vernon Municipal Code - Council Action as Needed. Because this is cross referenced with Chapter 151 it also needs to be updated. Nobsisch said that the setting date would be the next council meeting date, December 19, 2016. Rose motioned to set the public hearing date for December 19, 2016 for ordinance amending Chapter 135 Street Use and Maintenance of the Mt. Vernon Municipal Code, seconded by Wieseler. Carried all.

Discussion and Consideration of Tablet Purchase for Police Squad Vehicle – Council Action as Needed. Chief Doug Shannon explained that this was the system he was hoping to replace in the next fiscal year but it has failed and needs to be replaced now. The new 28E agreement with Lisbon will provide some unexpected revenue this fiscal year and will be used to purchase the new equipment. The bid cost is \$5,084.28. Motion to approve the purchase of five tablets for a cost of \$5,084.28 made by Tuerler, seconded by Roudabush. Carried all.

Discussion and Consideration of a Call for Redemption of 2009 General Obligation Bonds – Said Bonds Being Paid With Sewer Revenue to be redeemed from the Sewer Utility Cash Balance – Council Action as Needed. Nobsisch explained that the final payment for the 2009 GO bond will be in June of 2018. Paying

this off early will save the City about \$1,500-\$2,000.00 in interest and will free up some debt capacity. This note is paid with sewer revenue and can withstand the call amount.

Discussion Items (No Action)

Sidewalk Plan. As an alternative to a property assessment Nosbisch explained how the City could use a revolving loan process to fund a Sidewalk Plan. The City could look at an inter-fund loan whereas it would borrow from itself with the intent to certify the loan amount as TIF debt in 2017. This would allow the City to start the project as early as spring of 2017. Nosbisch suggested two different repayment schedules based upon a homeowners cost. If the project cost falls below \$750.00 the repayment would be within a three year time frame. If the project is about \$750.00 then a six year repayment schedule could be used. Staff recommended against charging any interest. The revolving loan fund would be limited to homeowner projects only. The alleyways and ADA compliant intersection would be completed with separate funds. Those homeowners that do not comply will be sent a certified letter detailing a timeframe in which the work will need to be completed. If the work is still not completed within the timeframe it will be submitted to Council who can then require the work to be done and the costs assessed to the property owner.

Alley Policy and Map. Council viewed a map of the City showing all alleys. Nosbisch pointed out that the City has a lot of non-maintained alleys and that there should be a policy of some kind that deals with alleys. The City cannot require homeowners to buy their section of alley but they could be asked if they would like to purchase them. All homeowners in a block area should agree to purchase their adjoining alleys; if one homeowner says no to the purchase the alley will not be vacated. The City is not interested in owning a land locked parcel.

Reports of Mayor/Council/Administrator

City Administrator's Report. The leaf program has been completed. There will be an ad in The Sun regarding the openings on certain boards and commissions. The City has received a donation of \$150.00 from the William Bys family for the purchase of a tree to be planted near a memorial bench. Department head reviews are complete. A few businesses have expressed concerns regarding the minimum wage law and would like Council to have more discussions.

Adjournment. As there was no further business to attend to the meeting adjourned, the time being 7:50 p.m., December 5, 2016.

Respectfully submitted,
Sue Ripke
City Clerk